



## Agenda

Call to Order

National Anthem

1.0 Additions to the Agenda

2.0 Adoption of Agenda

3.0 Corrections or Amendments:

3.1. May 6, 2020, Regular Meeting of Council Minutes 3-9

3.2. May 14, 2020, Special Meeting of Council Minutes 10-12

4.0 Adoption of:

4.1. May 6, 2020, Regular Meeting of Council Minutes

4.2. May 14, 2020, Special Meeting of Council Minutes

5.0 Delegations / Administrative Updates

5.1. Drayton Valley and District Free Press – Brandy Fredrickson 13

5.2. Drayton Valley RCMP Stats – March and April 2020 –  
S/Sgt. Malcolm Callihoo 44-57

6.0 Decision Items Pages 14-32

6.1. Amending Bylaw 2020/08/F – Amendment of Town of Drayton Valley  
Borrowing Bylaw 99-14  
Presented for Second Reading 14-17

6.2. Resolution to AUMA - Education Property Tax Collection 18-21

6.3. Eagle Point – Blue Rapids Parks Council: Letter of Support Request 22-24

6.4. Mat/Shelter Program Relocation 25-28

6.5. Early Childhood Development Centre (ECDC) Partial Re-Opening  
Strategy 29-30

6.6. Proposed 2020 Purchasing and Tendering Policy 31-32

7.0 Department Reports

7.1. Planning and Development Matt Ellis

7.2. Community Services and FCSS Annette Driessen

7.3. Emergency Services Tom Thomson

7.4. Safety and Protective Services Merlin Klassen

7.5. CAO/Administration/Capital Project Update  
Winston Rossouw/  
Debby Weber

8.0 Council Reports

8.1. Councillor Gammata

8.2. Councillor McGee

|      |  |             |
|------|--|-------------|
|      | 8.3. Councillor Wheeler  |             |
|      | 8.4. Councillor Ballas   |             |
|      | 8.5. Councillor Peebles  |             |
|      | 8.6. Deputy Mayor Dodds  |             |
|      | 8.7. Mayor Doerksen  |             |
| 9.0  | Information Items  | Pages 33-63 |
|      | 9.1. Drayton Valley Municipal Library Board Minutes – April 2, 2020 – and Stats – March and April 2020 | 34-41       |
|      | 9.2. Drayton Valley / Brazeau County Fire Services Stats – April 2020                                  | 42-43       |
|      | 9.3. Drayton Valley RCMP Stats – March and April 2020  | 44-57       |
|      | 9.4. Childcare Operational Board Minutes – January 7, 2020   | 58-59       |
|      | 9.5. Brazeau Foundation Minutes – March 12, 2020   | 60-63       |
| 10.0 | Adjournment  |             |



## Meeting Minutes

### **THOSE PRESENT:**

Mayor Doerksen  
Councillor Ballas  
Deputy Mayor Dodds  
Councillor Gammana  
Councillor McGee  
Councillor Peebles  
Councillor Wheeler  
Winston Rossouw, CAO  
Debbi Weber, Assistant CAO  
Jennifer Fancey, General Manager of  
Finance and Corporate Services  
Jennifer Stone, Intergovernmental Relations  
& Communications  
Clayton Seely, Chartered Professional  
Accountant, Carlson Roberts Seely  
LLP

Nathan Palovcik, Manager of Information  
Services  
Sabine Landmark, Administrative Assistant  
Annette Driessen, General Manager of  
Community Services  
Tom Thomson, Fire Chief  
Matt Ellis, Senior Planner  
Merlin Klassen, Safety and Protective  
Services Manager, Director of  
Emergency Services  
Graham Long, Drayton Valley and District  
Free Press (call in)  
Cathy Weetman, Western Review (call in)  
Members of the Public

### **ABSENT:**

### **CALL TO ORDER**

Mayor Doerksen called the meeting to order at 9:02 a.m.

#### **1.0 Additions to the Agenda**

There were no additions or deletions to the Agenda.

#### **2.0 Adoption of Agenda**

##### **RESOLUTION #054/20**

Councillor Ballas moved to adopt the Agenda for the May 6, 2020, Regular Meeting of Council, as presented.

**CARRIED**

#### **3.0 Corrections or Amendments:**

##### **3.1. April 8, 2020, Regular Meeting of Council Minutes**

There were no corrections or amendments to the April 8, 2020, Regular Meeting of Council Minutes.

#### **4.0 Adoption of:**

##### **4.1. April 8, 2020, Regular Meeting of Council Minutes**

##### **RESOLUTION #055/20**

Councillor Gammana moved to adopt the Minutes of the April 8, 2020, Regular Meeting of Council, as presented.

**CARRIED**

#### **5.0 Proclamations**

##### **5.1. National Public Works Week, May 17-23, 2020**

Mayor Doerksen proclaimed May 17-23, 2020, as "National Public Works Week" in the Town of Drayton Valley.

**6.0 Delegations / Administrative Updates**

- 6.1. Audited Financial Statements for 2019 – Mr. Phil Dirks, Metrix Group LLP  
Mr. Dirks presented Council with the Town's audited financial statements for 2019.

**7.0 Decision Items**

- 7.1. 2020 Penalties for Non-Payment of Property Taxes Temporary Reduction Bylaw 2020/02/F, Presented for First, Second, and Third Reading

**RESOLUTION #056/20**

Councillor McGee moved that Council give First Reading to the 2020 Penalties for Non-Payment of Property Taxes Temporary Reduction Bylaw 2020/02/F, as presented.

**CARRIED**

**RESOLUTION #057/20**

Deputy Mayor Dodds moved that Council give Second Reading to the 2020 Penalties for Non-Payment of Property Taxes Temporary Reduction Bylaw 2020/02/F, as presented.

**CARRIED**

**RESOLUTION #058/20**

Councillor Gammana moved that Council consider giving Third Reading to the 2020 Penalties for Non-Payment of Property Taxes Temporary Reduction Bylaw 2020/02/F, as presented.

**CARRIED UNANIMOUSLY**

**RESOLUTION #059/20**

Councillor Ballas moved that Council give Third and Final Reading to the 2020 Penalties for Non-Payment of Property Taxes Temporary Reduction Bylaw 2020/02/F, as presented.

**CARRIED**

- 7.2. Bylaw 2020/07/F – 2020 Property Tax Early Payment Discount Incentive Program, Presented for First, Second, and Third Reading

*Mayor Doerksen called a break at 9:55 a.m.*

*Mayor Doerksen reconvened the meeting at 10:06 a.m.*

**RESOLUTION #060/20**

Councillor Ballas moved that Council give First Reading to Bylaw 2020/07/F – Property Tax Early Payment Discount Incentive Program, with the following changes: that the Bylaw state that the 5% Early Payment Discount applies to the municipal portion of the tax bill only.

**CARRIED**

**RESOLUTION #061/20**

Deputy Mayor Dodds moved that Council give Second Reading to Bylaw 2020/07/F – Property Tax Early Payment Discount Incentive Program, as amended.

**CARRIED**

**RESOLUTION #062/20**

Councillor Gammana moved that Council consider giving Third Reading to Bylaw 2020/07/F – Property Tax Early Payment Discount Incentive Program, as amended.

**CARRIED UNANIMOUSLY**

**RESOLUTION #063/20**

Councillor Wheeler moved that Council give Third and Final Reading to Bylaw 2020/07/F – Property Tax Early Payment Discount Incentive Program, as amended.

**CARRIED**

7.3. Amending Bylaw 2020/08/F – Amendment of Town of Drayton Valley Borrowing Bylaw 99-14, Presented for First Reading

**RESOLUTION #064/20**

Councillor Peebles moved that Council give First Reading to Bylaw 2020/08/F – Amendment of Town of Drayton Valley Borrowing Bylaw 99-14, as presented.

**CARRIED**

7.4. Mill Rate Bylaw 2020/09/F, Presented for First, Second, and Third Reading

**RESOLUTION #065/20**

Councillor McGee moved that Council give First Reading to Mill Rate Bylaw 2020/09/F, as presented.

**CARRIED**

**RESOLUTION #066/20**

Councillor Wheeler moved that Council give Second Reading to Mill Rate Bylaw 2020/09/F, as presented.

**CARRIED**

**RESOLUTION #067/20**

Councillor Gammana moved that Council consider giving Third and Final Reading to Mill Rate Bylaw 2020/09/F, as presented.

**CARRIED UNANIMOUSLY**

**RESOLUTION #068/20**

Councillor McGee moved that Council give Third and Final Reading to Mill Rate Bylaw 2020/09/F, as presented.

**CARRIED**

7.5. 2020 Final Fee Schedule

*Councillor Peebles declared himself in pecuniary interest for Item 7.5.1. 2020 Final Total Works Fitness Centre Fee Schedule and exited the meeting at 10:30 a.m.*

7.5.1. 2020 Final Total Works Fitness Centre Fee Schedule

**RESOLUTION #069/20**

Councillor Wheeler moved that Town Council approve the 2020 Final Total Works Fee Schedule, as presented.

*Councillor Ballas made a friendly amendment to adjust the formatting of the document so it is not insinuated that the 10 visit punch pass is \$47 for a family, where that is indeed a student or a senior; and under 14.4 the one session per week and three sessions are to be left adjusted.*

*Councillor Wheeler accepted the friendly amendment.*

**CARRIED AS AMENDED**

*Councillor Peebles returned to the meeting at 10:38 a.m.*

7.5.2. 2020 Final Fee Schedule

**RESOLUTION #070/20**

Deputy Mayor Dodds moved that Town Council approve the 2020 Final Fee Schedule with the following amendment: to show the reductions in the business licenses for 2020.

**CARRIED**

7.6. 2020 Final Budget

7.6.1. 2020 Final Operating and Capital Budget

*Mayor Doerksen called a break at 10:52 a.m.*

*Mayor Doerksen reconvened the meeting at 11:03 a.m.*

*Mayor Doerksen stepped down as Chair for Item 7.6.1, calling on Deputy Mayor Dodds to chair the proceedings at 11:06 a.m.*

**RESOLUTION #071/20**

Mayor Doerksen moved that Council approve the 2020 Final Operating Budget (excluding the Fitness Centre) and the Capital Budget as presented for the Town of Drayton Valley with the below and accept 2021 and 2022 Operating Budget as information:

|                                 |                   |
|---------------------------------|-------------------|
| Operating Revenues              | 15,902,276        |
| Taxes (gross)                   | 14,662,963        |
| School and Seniors Requisitions | (3,937,566)       |
| Total Revenue                   | <u>26,527,673</u> |
| Operating Expenditures          | 24,783,455        |
| Depreciation                    | -                 |
| Debt Repayment                  | 1,277,501         |
| Transfers to Reserves           | 466,716           |
| Total Expenditures              | <u>26,527,673</u> |

Capital Expenditures and Financing 25,788,705

**CARRIED**

*Mayor Doerksen resumed chairing the meeting at 11:14 a.m.*

*Councillor Peebles declared himself in pecuniary interest for Item 7.6.2. 2020 Final Operating and Capital Budget: Total Works Health and Fitness Centre and exited the meeting at 11:15 a.m.*

7.6.2. 2020 Final Operating and Capital Budget: Total Works Health and Fitness Centre

**RESOLUTION #072/20**

Councillor Ballas moved that Council approve the 2020 Final Operating Budget for the Fitness Centre as presented for the Town of Drayton Valley with:

|                        |          |
|------------------------|----------|
| Operating Revenues     | 254,690  |
| Operating expenditures | 282,142  |
| Net Deficit            | \$27,452 |

**CARRIED**

*Councillor Peebles returned to the meeting at 11:23 a.m.*

7.7. Audited Financial Statements for 2019

**RESOLUTION #073/20**

Councillor Gammana moved that Council accept the 2019 Audited Financial Statements for the Town of Drayton Valley as presented by Mr. Phil Dirks of Metrix Group LLP, as information.

**CARRIED**

7.8. Community Grants, Second Quarter Allocation

**RESOLUTION #074/20**

Councillor Ballas moved that Council award the Drayton Valley Community Foundation \$2,250 from the Community Events Grant to help cover costs associated with hosting the DV100 on September 11 and 12, 2020; AND that Council award the Drayton Valley Pro Rodeo Society \$2,000 from the Community Events Grant to help cover the cost of insurance, facility rental and an ambulance available on site for the Drayton Valley Pro Rodeo taking place on August 28-30, 2020.

**DEFEATED**

**RESOLUTION #075/20**

Councillor McGee moved that this grant be carried over to August and at this moment not award the Drayton Valley Community Foundation or the Drayton Valley Pro Rodeo.

**CARRIED**

7.9. Appointment of Prohibited Noxious and Noxious Weed Inspectors for 2020 Season

**RESOLUTION #076/20**

Councillor McGee moved that Council appoint the following individuals as Weed Inspectors for the Town of Drayton Valley for the 2020 season:

- Rhiannon Gressler, Weed Inspector, Brazeau County
- Dawnia McCann, Manager Agriculture Services, Brazeau County
- Corbyn Pankonin, Assistant Ag. Fieldman, Brazeau County
- Dale Holst, Public Works, Town of Drayton Valley
- Joan Elworthy, Public Works/Parks, Town of Drayton Valley

**CARRIED**

7.10. Town Facility Closures

**RESOLUTION #077/20**

Deputy Mayor Dodds moved that Council approve that following Town facilities and playgrounds are closed to the public due to the COVID-19 pandemic until further notice:

- Civic Centre
- Omniplex/MacKenzie Conference Centre/Total Works Fitness Centre
- Park Valley Pool
- Early Childhood Development Centre
- Clean Energy Technology Centre
- Playgrounds
- Skate Park

**CARRIED**

7.11. ICF/IDP Committee Establishment

**RESOLUTION #078/20**

Councillor Gammara moved to table this motion.

**DEFEATED**

**RESOLUTION #079/20**

Councillor Dodds moved that Council neither establish nor appoint any members to an ICF/IDP Committee.

**CARRIED**

*Mayor Doerksen called a break at 12:06 p.m.*

*Mayor Doerksen reconvened the meeting at 1:06 p.m.*

**8.0 Department Reports**

8.1. Planning and Development

Mr. Ellis shared updates regarding the Municipal Development Plan and Land Use Bylaw review as well as the Cemetery Bylaw.

8.2. Community Services and FCSS

Ms. Driessen provided an update on the activities of the Community Services Department and FCSS.

8.3. Emergency Services

Fire Chief Thomson shared the Fire Services stats for March 2020 and advised that a Fire Advisory has been issued for the Town of Drayton Valley and Brazeau County.

8.4. Safety and Protective Services

Mr. Klassen provided Council with a report from the Safety and Protective Services Department.

8.5. CAO/Administration/Capital Project Update

Mr. Wheatley provided an update of capital projects and of the ongoing spring maintenance, repairs, and cleanup conducted by Public Works.

Mr. Rossouw advised that community response to the DV Back to Work initiative has been overwhelming and provided an update of capital projects as well as the situation regarding COVID-19.

Ms. Weber informed Council that a summer student is assisting the Town's GIS Analyst with asset management.

Ms. Stone presented Council with the 2020 Final Budget communication.

**9.0 Council Reports**

9.1. Deputy Mayor Dodds

- Budget meetings
- Weekly COVID-19 Update meetings
- Drayton Valley Municipal Library Board meeting
- Sustainability Committee meeting
- Zero Fee discussions



**Regular Meeting of Council  
Minutes of May 6, 2020  
Page 7 of 7**

- 9.2. Councillor Gammana
- Budget meetings
  - Weekly COVID-19 Update meetings
  - Zero Fee discussions
  - DV Back to Work Initiative
- 9.3. Councillor McGee
- Brazeau Foundation Update
- 9.4. Councillor Wheeler
- Had nothing to report.
- 9.5. Councillor Ballas
- Weekly COVID-19 Update meetings
  - Alberta Province Back to Work Initiative and Shovel-Ready Projects
  - DV Back to Work Initiative
- 9.6. Councillor Peebles
- Had nothing to report.
- 9.7. Mayor Doerksen
- Weekly COVID-19 Update meetings
  - Town Hall Calls with Mayors of the region or Province

**10.0 Information Items**

- 
- 10.1. Sustainability Committee Meeting Notes – March 20, 2020
- 
- 10.2. Drayton Valley / Brazeau County Fire Services Stats – March 2020
- 
- 10.3. Drayton Valley Municipal Library – Financial Statements 2019
- 

**RESOLUTION #080/20**

Councillor Wheeler moved that Council accept the above items as information, as presented.

**CARRIED**

**11.0 Adjournment**

Mayor Doerksen adjourned the meeting at 2:02 p.m.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

## WAIVER OF NOTICE FOR SPECIAL MEETING OF DRAYTON VALLEY TOWN COUNCIL

As per Section 194 of the MGA, Revised Statutes of Alberta 2000, Chapter M-26, the Drayton Valley Town Council hereby waives notice of a Special Meeting to be held on May 14, 2020, at 4:30 p.m. at the Civic Centre, 5120-52 Street, Council Chambers, for the following purpose:

Council to consider:

- a. Town Playgrounds Opening to the Public

The following consent to the "Waiver of Notice" for the above purpose, signed this 14<sup>th</sup> day of May, 2020.

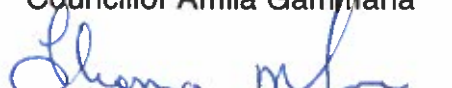
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Mayor Michael Doerksen

  
Councillor Bill Ballas

*see email*  
Councillor Nancy Dodds

  
Councillor Amila Gammiana

  
Councillor Tom McGee

  
Councillor Corey Peebles

  
Councillor Fayrell Wheeler

## Sabine Landmark

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**From:** Nancy Dodds  
**Sent:** May 14, 2020 2:50 PM  
**To:** Sabine Landmark  
**Subject:** Special Meeting

As per Section 194 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, the Drayton Valley Town Council hereby waives notice of a Special Meeting to be held [on May 14, 2020, at 4:30 p.m.](#) at the Civic Centre, 5120-52 Street, Council Chambers, for the following purpose:

Council to consider:

- a. Town Playgrounds Opening to the Public

Please accept this email as my consent to the "Waiver of Notice" for the above purpose.

Councillor \_\_Nancy Dodds \_\_

Sent from my iPhone



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## Meeting Minutes

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### **THOSE PRESENT:**

Mayor Doerksen  
Councillor Ballas  
Deputy Mayor Dodds (Call In)  
Councillor Gammana  
Councillor McGee  
Councillor Peebles  
Councillor Wheeler  
Winston Rossouw, CAO  
Debbi Weber, Assistant CAO  
Rick Wheatley, General Manager of Engineering

Annette Driessen, General Manager of Community Services  
Merlin Klassen, Manager of Safety and Protective Services  
Jennifer Stone, Intergovernmental Relations & Communications  
Sabine Landmark, Administrative Assistant  
Nathan Palovcik, Manager of Information Services

### **ABSENT:**

#### **1.0 CALL TO ORDER**

Mayor Doerksen called the meeting to order at 4:30 p.m.

#### **2.0 Adoption of Agenda**

##### **RESOLUTION #081/20**

Councillor Wheeler moved to adopt the Agenda for the May 14, 2020, Special Meeting of Council, as presented.

**CARRIED**

*Councillor Dodds called in to the meeting at 4:30 p.m.*

#### **3.0 Decision Items**

##### **3.1 Town Playgrounds Opening to the Public**

##### **RESOLUTION #082/20**

Councillor Peebles moved that Council approve the reopening of Town playgrounds and the skate park for public use with the requirement that users follow the current Public Health orders and all safety precautions and recommendations from the Alberta Government, commencing Saturday, May 16, 2020.

**CARRIED**

#### **4.0 Adjournment**

Mayor Doerksen adjourned the meeting at 4:46 p.m.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER



# Town of Drayton Valley

## Delegation Request Form

Name(s): \_\_\_\_\_

Organization: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Contact E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Meeting you would like to attend as a Delegation (please check all that apply)\*:

Council Meeting

Governance & Priorities Committee Meeting

Special Meeting/Presentation

Administration Meeting

\* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

Reason for Requesting Delegation:

(information only, request for funding, concern, etc)

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Additional Information Provided

*Please list the information you attached or included with your delegation request:*

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Please indicate any preference you have for meeting:

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Please submit your request by:

**Fax:** 780.542.5753

**E-mail:**

admin-support@draytonvalley.ca

**In person:** 5120-52 ST

# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>SUBJECT:</b>      | Amending Bylaw 2020/08/F - Amendment of Town of Drayton Valley<br>Borrowing Bylaw 99-14<br>Presented for Second Reading |
| <b>MEETING:</b>      | May 27, 2020<br>Regular Meeting of Council  |
| <b>PRESENTED BY:</b> | Jennifer Fancey<br>General Manager of Finance and Corporate Services  |

### 1. PROPOSAL AND BACKGROUND:

In October 1999, Town Council passed Bylaw 99-14 to address the highly seasonal nature of Town revenues by ensuring adequate financial liquidity for approved capital projects and operational funding requirements.

At that time a borrowing limit of \$750,000.00 was approved to meet current expenditures and obligations of the Town until such time that taxes levied could be collected. Since the initial passing of this Bylaw, the Town has grown significantly and the original borrowing limit requires updating to ensure the Town has access to adequate monies to meet its financial obligations. An amendment has been made in 2017, when Bylaw 2017/02/F was passed to amend the borrowing limit to \$4,000,000.00.

However, with the current economic situation, it is necessary to make another amendment to authorize the borrowing of funds from the current level of \$4,000,000.00 to an amount not exceeding \$9,000,000.00. With this revised borrowing limit and the establishment of a credit line, Administration will be able to ensure funds are available to maintain operations and capital commitments incurred throughout the year.

Accordingly, Amending Bylaw 2020/08/F is hereby presented for Council's consideration of Second reading. Further, upon Third and Final reading of Amending Bylaw 2020/08/F, the Bylaw 2017/02/F will be repealed.

### 2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

### 3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

| Type of Document                                | Yes ~ N/A ~ Partial | Comments                                     |
|---|---------------------|--|
| Provincial Acts / Regulations                   | YES                 | <i>Municipal Government Act, section 251</i> |
| Municipal Bylaws                                | YES                 | Bylaw 99-14 and Bylaw 2017/02/F              |
| Municipal Development Plan                      | N/A                 |  |
| Sustainability Vision 2019-2021                 | N/A                 |  |
| Town of Drayton Valley Strategic Plan 2019-2021 | N/A                 |  |
| Other Plans or Policies                         | N/A                 |  |

### 4. POTENTIAL MOTIONS:

- A. That Council give Second Reading to Bylaw 2020/08/F - Amendment of Town of Drayton Valley Borrowing Bylaw 99-14, as presented.
- B. That Council give Second Reading to Bylaw 2020/08/F - Amendment of Town of Drayton Valley Borrowing Bylaw 99-14, with following changes: \_\_\_\_\_.




- C. That Council decline to give Second Reading to Bylaw 2020/08/F - Amendment of Town of Drayton Valley Borrowing Bylaw 99-14, as presented.

**5. RECOMMENDATION**

Administration recommends that Council give Second Reading to Amending Bylaw 2020/08/F, as presented.

**6. ATTACHMENTS:**

- 1) DRAFT Amending Bylaw 2020/08/F - Amendment of Town of Drayton Valley Borrowing Bylaw 99-14

|                     |   |              |   |
|---------------------|---|--------------|---|
| REPORT PREPARED BY: |  | REVIEWED BY: |  |
| APPROVED BY:        |  |              |   |

**BYLAW NO. 2020/08/F****Name of Bylaw: Amendment of Town of Drayton Valley Borrowing Bylaw 99-14**

**WHEREAS** the Council of the Town of Drayton Valley adopted Bylaw 99-14 to authorize the borrowing of funds in an amount not exceeding seven hundred and fifty thousand (\$750,000.00) dollars until such time as the taxes levied or to be levied therefore can be collected;

**AND WHEREAS** the Council of the Town of Drayton Valley wishes to increase the borrowing amount to nine million dollars (\$9,000,000.00);

**NOW THEREFORE** the Council of the Town of Drayton Valley, duly assembled, hereby enacts as follows:

**TITLE**

1. This Bylaw may be cited as the “Amendment of the Town of Drayton Valley Borrowing Bylaw 99-14” of the Town of Drayton Valley.

**PURPOSE**

2. The purpose of this Bylaw is to amend Bylaw 99-14 by deleting reference to “\$750,000.00” throughout the Bylaw and replacing that reference with “nine million dollars (\$9,000,000.00).”

**INTERPRETATION**

3. Words used in the singular include the plural and vice-versa.
4. When a word is used in the masculine or feminine it will refer to either gender.
5. Words used in the present tense include the other tenses and derivative forms.

**SEVERABILITY**

6. If any provision of this Bylaw is held be invalid by a court of competent jurisdiction, that decision will not affect the validity of the remaining provisions of the Bylaw.

Upon this Bylaw coming into effect, Bylaw 2017/02/F and all contents therein are hereby repealed;

**AND THAT** this Bylaw shall come into force and have effect from and after the date of third reading thereof.



Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, A. D.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, A. D.

Read a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, A. D.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>SUBJECT:</b>      | Resolution to AUMA - Education Property Tax Collection |
| <b>MEETING:</b>      | May 27, 2020<br>Regular Meeting of Council             |
| <b>PRESENTED BY:</b> | Administration on behalf of Council                    |

### 1. PROPOSAL AND BACKGROUND:

Councillor Wheeler brought forward the request to prepare a resolution regarding Education Property Tax Collection and its impacts to municipalities. This resolution is to be submitted to the 2020 Alberta Urban Municipalities Association (AUMA) Convention.

The draft resolution is presented for Council's consideration. The City of St. Albert indicated to second the motion.

### 2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

### 3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

| Type of Document                                | Yes ~ N/A ~ Partial | Comments                                    |
|---|---------------------|---|
| Provincial Acts / Regulations                   | Yes                 | <i>Municipal Government Act, School Act</i> |
| Municipal Bylaws                                | N/A                 |   |
| Municipal Development Plan                      | N/A                 |   |
| Sustainability Vision 2019-2021                 | N/A                 |   |
| Town of Drayton Valley Strategic Plan 2019-2021 | N/A                 |   |
| Other Plans or Policies                         | N/A                 |   |

### 4. POTENTIAL MOTIONS:

#### MOTION 1:

- A. That Council endorse the resolution entitled " Education Property Tax Collection" provided as an attachment to the May 27, 2020, agenda report entitled "Resolution to AUMA - Education Property Tax Collection" and refer it to the 2020 Alberta Urban Municipalities Association (AUMA) Convention for consideration.
- B. That Council decline to pass a resolution regarding Education Property Tax Collection that is to be referred to the 2020 Alberta Urban Municipalities Association (AUMA).




#### MOTION 2:

- A. That Council appoint Councillor \_\_\_\_\_ as the Resolution Champion for the "Education Property Tax Collection" that is to be referred to the 2020 Alberta Urban Municipalities Association (AUMA) Convention.

### 5. RECOMMENDATION

### 6. ATTACHMENTS:

1. Resolution including Background "Education Property Tax Collection"

|                     |   |              |   |
|---------------------|---|--------------|---|
| REPORT PREPARED BY: |  | REVIEWED BY: |  |
| APPROVED BY:        |  |              |   |

**Title of resolution: Education Property Tax Collection**

**Moved by: Town of Drayton Valley**

**Seconded by: TBA**

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**WHEREAS** currently municipalities are responsible to collect the Education Property Tax on behalf of the Government of Alberta as laid out in the *Municipal Government Act* and *School Act*;

**WHEREAS** the Government of Alberta is the taxing authority that sets the Education Property Tax Rate on an annual basis, which is then collected by municipalities on the Province's behalf;

**WHEREAS** education funding is the responsibility of the Government of Alberta and education has an impact on all residents of the Province of Alberta;

**WHEREAS** the collection of the Education Property Tax can have a significant impact on municipalities as it creates an additional encumbrance and uncertainty in planning a municipality's budget due to the fluctuating education mill rate;

**WHEREAS** the collection of many government taxes, fees and charges are completed online and customer service expectations in a post-COVID-19 environment will be that more government services can be delivered electronically moving forward;

**WHEREAS** municipalities are required to submit payments of the Education Property Tax before full collection is completed at a local level and a default of Education Property Tax payments might result in municipalities losing their ability to receive grant funding;

**IT IS THEREFORE RESOLVED THAT** the AUMA advocate for relieving Alberta's municipalities from the task of collecting Education Property Tax, and instead the Government of Alberta takes on the responsibility of collecting the Education Property Tax on a provincial level.

**BACKGROUND:**

*Over the last decades, the collection of Educational Property Tax by municipalities on behalf of the Province has been a concern for municipalities and, therefore, has been brought forward previously by the AUMA as well as the RMA for consideration. However, as times and governments move forward, it seems timely to draw attention to this concern of so many Alberta municipalities once more.*

*The Alberta School Foundation Fund (ASFF) which ensures that the Education Property Tax is accounted for separately from other revenue was established by the Government of Alberta in*

1994. The Municipal Government Act (MGA) and Education Act provide the legislation for the Education Property Tax.

*Based on equalized assessment value, the province calculates each year what amount a municipality must contribute. Municipalities are responsible to calculate the amount that each resident has to pay based on their assessed property value. Municipalities must collect the tax from each ratepayer and forward it on to the Province by submitting the contribution to ASFF.*

*However, using municipalities as agents in collecting the tax is an antiquated system with the technology that is available these days. The COVID-19 pandemic has proven that Albertans are adaptable and will expect more automation of government services moving forward. The Province has an excellent opportunity to utilize technology to collect education taxes on their own behalf, which will also provide taxpayers with a direct line of sight where their tax dollars are spent provincially versus municipally.*

*Furthermore, it is an encumbrance for municipalities in regards to municipal budget planning as the fluctuation in the education mill rate might force municipalities to adjust their yearly budget to keep taxes at an affordable level – taking into consideration what impact the Education Property Tax has on each ratepayer and at the same time seeking to keep up the level of services.*

*It should also be noted that the current system blurs the lines of accountability and transparency and leads to a misconception amongst taxpayers in regards to municipal government taxation. Often, it is not clear to residents that approximately 30 per cent of their property tax goes to the province and not to the municipality that taxes them. As a result, municipalities are being criticized many times of raising taxes in an unduly manner.*

*In case a resident is unable to pay taxes partial or in full or in any arrear of paying taxes, the municipality is still required to make the quarterly payments to the Province. This means that the municipality might be fronting money that could be allocated towards other municipal programs or services.*

*Finally, with limited revenue options in the first place, it is a concern for municipalities that any default in Education Property Tax payments results in municipalities losing their ability to receive grant funding from the Government of Alberta until such payments are made.*

*In order to address above noted concerns, it is recommended to pursue necessary changes to the MGA and Education Act.*

# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION

|                      |  |
|----------------------|--|
| <b>SUBJECT:</b>      | Eagle Point – Blue Rapids Parks Council: Letter of Support Request |
| <b>MEETING:</b>      | May 27, 2020<br>Regular Meeting of Council                         |
| <b>PRESENTED BY:</b> | Winston Rossouw<br>CAO   |

### 1. PROPOSAL AND BACKGROUND:

The Eagle Point - Blue Rapids (EPBR) Parks Council is in the process of submitting a grant application to Alberta Environment and Parks for Core Operational Support of the Park. The Parks Council has requested a Letter of Support from the Town of Drayton Valley to supplement their grant application. While the Letter of Support is not a mandatory requirement for the grant application that EPBR Parks Council submits, the grantors strongly suggest that Letters of Support by local municipalities be provided if possible.

In the past, EPBR Parks Council has received Core Operational Support from Alberta Environment and Parks in the amount of \$50,000 per year for the last several years.

As per discussion during the April 18, 2018, Governance and Priorities Committee Meeting, requests for Letters of Support are to be brought forward to Council for a Resolution, unless time limitations conflict with the Council Meeting schedule. In such instances, the Mayor may make the determination of the advisability of signing a Letter of Support and share the information at the subsequent Meeting of Council. As this request is to supplement a grant application which will be submitted by end of May, it does not meet the time limitation requirement and the request is presented for Council's decision; a proposed draft Letter of Support (Attachment 1), as prepared by EPBR, is attached for review and consideration.

### 2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

Providing a letter of support does not commit the Town to providing operational funding. However, it should be noted that there is an outstanding request for per capita funding from the Parks Council for 2019 and 2020.

### 3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

| Type of Document                                | Yes ~ N/A ~ Partial | Comments  |
|---|---------------------|---|
| Provincial Acts / Regulations                   | N/A                 |   |
| Municipal Bylaws                                | N/A                 |   |
| Municipal Development Plan                      | N/A                 |   |
| Sustainability Vision 2019-2021                 | N/A                 |   |
| Town of Drayton Valley Strategic Plan 2019-2021 | Yes                 | Goal Three – Building a Sense of Community        |
| Other Plans or Policies                         | Yes                 | Official documents establishing the Parks Council |

### 4. POTENTIAL MOTIONS:

- A. That Council provide a Letter of Support for the grant application to Alberta Environment and Parks by Eagle Point – Blue Rapids Parks Council.




- B. That Council decline the request for a Letter of Support for the grant application to Alberta Environment and Parks by Eagle Point – Blue Rapids Parks Council.
- C. That Council direct Administration to obtain further information from Eagle Point – Blue Rapids Parks Council for consideration.

**5. RECOMMENDATION**

N/A

**6. ATTACHMENTS:**

- 1. Draft Letter of Support

|                     |   |              |   |
|---------------------|---|--------------|---|
| REPORT PREPARED BY: |  | REVIEWED BY: |  |
| APPROVED BY:        |  |              |   |

May 27, 2020

Alberta Environment and Parks  
2398 – 11 Street NE  
Calgary AB T2E 7L7

To Whom It May Concern:

The Town of Drayton Valley is pleased to support the grant application submitted by Eagle Point – Blue Rapids Parks Council (Parks Council) to Alberta Environment and Parks for Parks Council core park operational support.

As a founding member of the Parks Council, the Town of Drayton Valley continues to support the efforts of the Parks Council and its member organizations. We are encouraged to see the work done by EPBRPC's Environmental Education Program that has been developed to inspire wellness and stewardship in youth. We also recognize the ongoing work the Parks Council has done in creating a number of opportunities and partnerships and for working closely with industry representatives, the Town of Drayton Valley and neighbouring municipalities, local recreational and non-profit groups, landowners and the Government of Alberta to ensure environmental and recreational planning principals are incorporated in land use challenges and decision making. In doing this, the Parks Council very much contributes to an enhanced quality of life for local residents and all Albertans, contributes to regional economic development and ensures sound land-use planning, management and environmental protection of Eagle Point Provincial Park and Blue Rapids Provincial Recreation Area. Ultimately the Eagle Point – Blue Rapids Park System is an important recreational destination for our community and for Albertans, as well as a source of local pride for many of our residents.

In the past, the Parks Council and its staff have demonstrated that they are very capable and qualified to handle the overall management and operations of the Parks system in collaboration with a variety of stakeholders and user groups and, as such, we feel confident in offering our full support for this grant funding that will enable them to continue this valuable work for the community and for Albertans in general.

If you have any questions, please feel free to contact me directly.

Sincerely,

Michael Doerksen  
Mayor, Town of Drayton Valley



# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>SUBJECT:</b>      | Relocating Mat/Shelter Program                            |
| <b>MEETING:</b>      | May 27, 2020<br>Regular Meeting of Council                |
| <b>PRESENTED BY:</b> | Annette Driessen<br>General Manager of Community Services |

### 1. PROPOSAL AND BACKGROUND:

On April 20, due to COVID-19, the Community Mat and Shelter program opened at the Alliance Church. The venue was inspected and approved by Alberta Health Services for a total of 18 participants.

Over the last few weeks, the number of people accessing the program has grown from 3 to 16 local people. The program is quickly outgrowing the space. This issue, combined with news from the Alliance Church Pastor that the Church Association wishes to resume church services at the end of May, is necessitating the need to relocate the Mat and Shelter program.

Several possible locations have been assessed by Town Administration and Alberta Health Services while taking the following into consideration:

1. The space needs to meet AHS requirements for physical distancing and accommodate the large number of participants.
2. Fire regulations must be met as the program is used for lodging.
3. A kitchen for meal prep is required so that meals can be served at the location.
4. The budget that the Province has allocated for rent, which is \$1,000 per month.

Town Administration, including the CAO, Assistant CAO, Manager of Safety and Protective Services, Senior Planner, Human Resource Manager, Communications Manager, FCSS Program Manager, and the General Manager of Community Services met with the Omniplex Manager to complete the assessment of the Omniplex's Curling Rink lounge as a possible venue to house the Mat and Shelter Program. The following points were discussed:

- Due to the COVID-19 restrictions on social gatherings, all events in the Curling Rink have been cancelled up to the end of June.
- The Program is supervised 24 hours a day, 7 days a week, by Mat Program staff. Clients would be restricted to the Curling Lounge only. All other Omniplex areas can be locked off to the Clients. Supervision includes regular checks of the exterior of the building.
- All cleaning and disinfecting of the venue is completed by the Mat Program staff.
- Re-opening of the Omniplex is likely to start with the Total Works Health and Fitness Centre and the two venues offer adequate separation.
- Alberta Health Services has inspected the Curling Rink lounge and has indicated the space meets the requirements.

After reviewing the above considerations, Town Administration is requesting a decision from Town Council on the relocation of the Mat and Shelter Program to the Curling Rink Lounge.

### 2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

The Shelter Program has received funding assistance from the Province of Alberta to operate. Included in the funding is an allowance of \$1,000 per month for facility rental. This funding allowance will be paid to the Town of Drayton.

**3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:**

| Type of Document                                | Yes ~ N/A ~ Partial | Comments   |
|---|---------------------|--|
| Provincial Acts / Regulations                   | N/A                 |  |
| Municipal Bylaws                                | N/A                 |  |
| Municipal Development Plan                      | N/A                 |  |
| Sustainability Vision 2019-2021                 | N/A                 |  |
| Town of Drayton Valley Strategic Plan 2019-2021 | N/A                 |  |
| Other Plans or Policies                         | Yes                 | <p>Town of Drayton Valley Social Development Plan.</p> <ul style="list-style-type: none"> <li>• All residence in the community have a safe and comfortable place to live;</li> <li>• Individuals and families are able to meet their basic needs: nutritious food, clothing, housing, transportation, health services and recreation;</li> <li>• All individuals feel a sense of belonging in the community and have people to rely upon and a place to go when in need; and</li> <li>• Community organization, businesses and governments work collaboratively.</li> </ul> <p>The Mat Program is specifically mentioned under the Social Development Goal of "All residents have a place to live"</p> |

**4. POTENTIAL MOTIONS:**




- A. That Town Council approve the relocation of the Mat and Shelter Program from the Alliance Church to the Curling Rink Lounge for the remainder of the agreement term of June 30, 2020.
- B. That Town Council reject the relocation of the Mat and Shelter Program from the Alliance Church to the Curling Rink Lounge.
- C. That Town Council direct Administration to recommend an alternate facility to relocate the Mat and Shelter Program.

**5. RECOMMENDATION**

That Town Council approve the relocation of the Mat and Shelter Program from the Alliance Church to the Curling Rink Lounge for the remainder of the agreement term of June 30, 2020.

**6. ATTACHMENTS:**

1. Letter from Alliance Church Pastor, John Haazen

|                     |   |              |   |
|---------------------|---|--------------|---|
| REPORT PREPARED BY: |  | REVIEWED BY: |  |
| APPROVED BY:        |  |              |   |



## DRAYTON VALLEY ALLIANCE CHURCH

Box 6578, Drayton Valley, AB T7A 1R9

Telephone: (780) 542 - 6501

Email: [office@dvalliance.ca](mailto:office@dvalliance.ca)

Drayton Valley Town Council,

It has been an honor to host the 24-hour mat program in our facility. I am so proud to represent the Drayton Valley Ministerial on the Homelessness and Poverty Reduction board, and I am extremely proud of the work that Emily Hickman and Lola Strand have done running the 24-hour program. They have literally “built the bridge as they walk on it”. When we started the process of looking for a facility for the 24-hour program, the Omni-plex was not available, and the congregation of the Alliance Church was unable to use our facility to meet in. This seemed like a “match made in heaven”.

At the current time, we are able to start using our facility for corporate gatherings and the Omni-plex is available. In many ways, I feel the Omni-plex will be a superior facility from the perspective on the clients who use the program. In addition, the relocation will make our church’s relaunch much easier. This is especially true given the current government guidelines for social distancing at places of worship. In light of these factors, the Drayton Valley Alliance Church board of Elders and I are in favor of relocating the 24-hour mat program.

Pastor John Haazen

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

*Come Grow With Us*

# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>SUBJECT:</b>      | Early Childhood Development Centre (ECDC) Partial Re-Opening Strategy |
| <b>MEETING:</b>      | May 27, 2020<br>Regular Meeting of Council                            |
| <b>PRESENTED BY:</b> | Annette Driessen<br>General Manager of Community Services             |

### 1. PROPOSAL AND BACKGROUND:

On March 17, 2020, in accordance with the Province of Alberta's COVID-19 Response Plan, the Early Childhood Development Centre was closed to the public. Families were notified and administrative processes were enacted to address refunds and deferrals.

Since the facility closure the ECDC Program Manager has been engaged in discussions with the Minister of Children's Services, Alberta Health Services, and Day Care Networks to address re-opening procedures and protocols.

On May 4, Premier Kenney announced Alberta's Relaunch Strategy, noting that Day Care Centres could open as early as May 14, 2020. On May 7, in response to province-wide feedback, Minister Schulz informed Day Care Centres that the Province would confirm on May 13 if these Centres would still be allowed to open on May 14. That confirmation was received on May 13.

Town Administration met with Town Council on two occasions to discuss the possible re-opening of the Early Childhood Development Centre. With the positive indication of being able to support the Town's essential workforce, the considerations that impact the re-opening of the Centre include:

- meeting the safety and health restrictions imposed by the Province of Alberta;
- parental readiness to return children to the Centre; and
- the consistent availability of Personal Protective Equipment (PPE)

Administration has addressed these considerations, and others, and is proposing a partial re-opening for June 22. As each of the above considerations may impact the ability to re-open the ECDC on June 22, Town Administration is requesting permission from Town Council for the authorization to manage the re-opening of the Early Childhood Development Centre.

### 2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

The ECDC has received the ELCC for the 2020-21 fiscal period. With Ministerial approval provided, Administration will allocate ELCC funding to cover the financial shortfall by having limited children return to the Centre.

### 3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

| Type of Document              | Yes ~ N/A ~ Partial | Comments   |
|-------------------------------|---------------------|--|
| Provincial Acts / Regulations | Yes                 | <p>Alberta Health Record of Decision - CMOH Order 01-2020</p> <p>With the Authority given Under Section 29(2.1) of the Public Health Act:</p> <ul style="list-style-type: none"> <li>• All persons are prohibited</li> </ul> |

|   |     |  |
|---|-----|--|
|   |     | <p>from attending a place where an early childhood services program is offered or provided. All persons are also prohibited from attending a place where day care, out of school care or preschool programs licensed under the Child Care Licensing Act are provided or offered. For greater certainty, group family child care and approved family day homes are excluded from this Order.</p> <p>Province of Alberta's Relaunch Strategy Under Phase One:</p> <ul style="list-style-type: none"> <li>As of May 14, 2020, the provincial government - Lifted Restrictions on Daycares and out-of-school care, with occupancy limits.</li> </ul> |
| Municipal Bylaws                                | N/A |  |
| Municipal Development Plan                      | N/A |  |
| Sustainability Vision 2019-2021                 | N/A |  |
| Town of Drayton Valley Strategic Plan 2019-2021 | N/A |  |
| Other Plans or Policies                         | N/A |  |



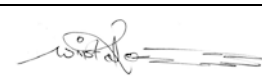
#### 4. POTENTIAL MOTIONS:

- A. That Town Council grant authorization to Town Administration to manage the re-opening of the Early Childhood Development Centre.
- B. That Town Council not grant authorization to Town Administration to manage the re-opening of the Early Childhood Development Centre and to seek Council approval for any recommendation on a re-opening date.
- C. That Town Council set the re-opening date of the Early Childhood Development Centre to

#### 5. RECOMMENDATION

That Town Council grant authorization to Town Administration to manage the re-opening of the Early Childhood Development Centre.

#### 6. ATTACHMENTS:

|                     |   |              |   |
|---------------------|---|--------------|---|
| REPORT PREPARED BY: |  | REVIEWED BY: |  |
| APPROVED BY:        |  |              |   |

# TOWN OF DRAYTON VALLEY

## REQUEST FOR DECISION

|                      |   |
|----------------------|---|
| <b>SUBJECT:</b>      | Proposed 2020 Purchasing and Tendering Policy |
| <b>MEETING:</b>      | May 27, 2020<br>Regular Meeting of Council    |
| <b>PRESENTED BY:</b> | Winston Rossouw<br>CAO                        |

### 1. PROPOSAL AND BACKGROUND:

To accommodate Town Council's "Getting Drayton Valley Back to Work" initiative as part of the 2020 Budget, Administration is requesting Council's approval to prepare a policy which would allow for the procurement of local resources to complete infrastructure maintenance and repairs in 2020.

2020 has presented many challenges including falling oil prices and a struggling economy which has been further impacted by the COVID-19 pandemic. These unprecedented conditions have led to Council's decision to undertake additional capital and operational projects utilizing local contractors. Further, the Government of Alberta has requested a list of "Shovel Ready Projects" in an effort to get Albertans back to work.

Policy TF-01-15 Purchasing and Tendering Policy section 10 states:

"No employee, member of Council or a member of their immediate family, nor any entity effectively controlled by any such party, may submit quotations, proposals or tenders to the Town for the purchase of goods and services."

This section precludes the Town from sourcing strictly local contractors as it aligns with the North West Partnership Trade Agreement. This agreement dictates that bids will be posted to Alberta Purchasing Connect (APC) allowing for contractors in British Columbia, Alberta and Saskatchewan to submit bids for projects.

Proposed Policy TF-01-20 2020 Purchasing and Tendering Policy will allow for the Chief Administrative Officer or his designate the ability to manage and adjudicate 2020 capital and operational projects as part of Town Council's "Get Drayton Valley Back to Work" initiative and the potential to receive funding from the Province for "Shovel Ready Projects".

This Policy will give Administration the discretionary ability to operate outside of the current policy using fair and equitable processes to procure local services for projects identified as part of the "Getting Drayton Valley Back to Work" and the Province's "Shovel Ready Projects".

Policy TF-01-15 will still be in effect to allow for the purchasing and tendering of other capital and operational projects outside of Town Council's and the Province's 2020 initiatives.

If approved, Administration will bring proposed policy TF-01-20 to Council on June 17, 2020 for review and decision.

### 2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

This policy has no impact to the budget.

**3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:**

| Type of Document                                | Yes ~ N/A ~ Partial | Comments   |
|---|---------------------|--|
| Provincial Acts / Regulations                   |                     |  |
| Municipal Bylaws                                |                     |  |
| Municipal Development Plan                      |                     |  |
| Sustainability Vision 2019-2021                 |                     |  |
| Town of Drayton Valley Strategic Plan 2019-2021 |                     |  |
| Other Plans or Policies                         | YES                 | Policy TF-01-20 will give the Town the ability to procure local contractors to undertake additional capital and operational projects as identified in the 2020 Budget. |




**4. POTENTIAL MOTIONS:**

- A. That Town Council direct Administration to develop Policy TF-01-20 2020 Purchasing and Tendering Policy for Town Council's review on June 17, 2020.
- B. That Town Council declines Administration's request to develop Policy TF-01-20 2020 Purchasing and Tendering Policy

**5. RECOMMENDATION**

Administration recommends the development of Policy TF-01-20 2020 Purchasing and Tendering Policy.

**6. ATTACHMENTS:**

|                     |   |              |   |
|---------------------|---|--------------|---|
| REPORT PREPARED BY: |  | REVIEWED BY: |  |
| APPROVED BY:        |  |              |   |



## Information Items

### 9.0 Information Items

Pages 33-63

|      |   |       |
|------|---|-------|
| 9.1. | Drayton Valley Municipal Library Board Minutes – April 2, 2020 – and Stats – March and April 2020 | 34-41 |
| 9.2. | Drayton Valley / Brazeau County Fire Services Stats – April 2020                                  | 42-43 |
| 9.3. | Drayton Valley RCMP Stats – March and April 2020  | 44-57 |
| 9.4. | Childcare Operational Board Minutes – January 7, 2020   | 58-59 |
| 9.5. | Brazeau Foundation Minutes – March 12, 2020   | 60-63 |

### **MOTION:**

I move that Town Council accept the above items as information.

## TOWN of DRAYTON VALLEY LIBRARY BOARD MEETING MINUTES

**The minutes of the Drayton Valley Municipal Library Board regular meeting held  
April 2, 2020 at 1:15 pm, virtually via "Go-To-Meeting"**

**PRESENT**      **Trustees:** Lyndara Cowper-Smith (Chair), Pat Adamson (Treasurer), Colleen Andersen, Donna Gawalko, Donna Wiltse (County Councilor), Nancy Dodds (Town Councilor), Rosemarie Mayan (Vice Chair)  
**Library Admin:** Doug Whistance-Smith (Director), Dana Crawford (Recording Secretary)  
**Guest:** Laurie Smith (Bookkeeper)

**ABSENT**      **None**

### **CALL TO ORDER**

Lyndara Cowper-Smith called the meeting to order at **1:15 pm**.  
 Quorum Declared

### **ADOPTION OF AGENDA**

Additions:      None  
 Deletions:      None

**MOTION 2020-020**      *Donna Gawalko* moved to approve the agenda.

**CARRIED**

### **ADOPTION OF MINUTES**

Additions:      Colleen Anderson will be changed to Colleen Andersen  
 Deletions:      None

**MOTION 2020-021**      *Rosemarie Mayan* moved to adopt the minutes with changes from the **February 20<sup>th</sup>, 2020** meeting.

**CARRIED**

### **FINANCIAL**

#### **Accountants Review of 2019 Financial Statements**

We received a large amount from the Town to reconcile any outstanding payments to separate financially from Town finances. This money was not put into a reserve account. We had a surplus of \$52,000 from 2018 that was paid by Town and recorded as surplus carry-over. We received more money than expected in 2019 from donations. We spent about \$10,000 less than expected on staffing.

**MOTION 2020-022**      *Pat Adamson* moved to adopt the accountants review of 2019 financial statements. *Donna Gawalko* Seconded the motion.

**CARRIED**

#### **February Financial Reports**

**MOTION 2020-023**      *Pat Adamson* moved to approve the February Financial Reports as information.

**CARRIED**

### **OLD BUSINESS AND DECISION**

#### **ALC Jasper**

The Alberta Library Conference has been cancelled for 2020 and will resume in April 2021.  
 All deposits have been refunded to the library.

### **NEW BUSINESS**

#### **COVID-19 Response**

- The Director is looking at options to subsidize payroll and/or ensure employees are taken care of financially, however there is a large amount of information to sort through and it will take some time.
- 4 Staff remain in the library to work on collections, virtual programs, and administration.
- 6 staff continue to work from home to work on project assignments, and professional development opportunities.

- Layoff would terminate benefits and would then change eligibility for pre-existing health conditions upon rehire.
- Federal support incentives for retaining staff:
  1. We do not qualify for the 75% payroll coverage for small business.
  2. We do qualify for \$1375 payroll remittance savings per employee (monthly or at end of crisis?) This would be a 10% wage subsidy however staff would still lose benefits.

Update on staff – The Director, Programmer, and Community Outreach Specialist remain on site working their regular number of hours. The Manager works in the office 1 or 2 days per week and the remaining hours from home. The Cataloguer was working regular hours on-site, but self-isolated for a week due to symptoms, and will return to on-site work when symptoms clear up. Rotary Programmer is working half-time on-site and half-time from home for regular number of hours. All other Service Specialists are working entirely from home.

The board asked how long staff can continue work-at-home with modified duties. The Director has assigned specific tasks to staff and sends out continuing education opportunities with instruction that staff record and report weekly; it is uncertain how long this can continue.

The Board discussed the difference between webinar continuing education and Library-Tech diploma course work. The board determined that diploma-based course work should not qualify as work-from-home con-ed as the employee would be studying in the context as a student rather than an employee.

21 hours per week are required to qualify for benefits. If an employee is laid off, then investment benefits would have to terminate as the employee would need to claim it as income and would be disqualified from CERB. Questions remain unanswered by benefits provider about the employer covering the cost of health benefits through extended layoff.

Most other libraries have been looking at the same issues and following similar approaches.

**MOTION 2020-024**     *Rosemarie Mayan* moved to cover payroll and retain staff until April 24<sup>th</sup> and reassess on April 23<sup>rd</sup>.

**CARRIED**

## REPORTS

**Operations Admin Report:** No incidents or issues to report this month.

**Library Director:** The Director shared statistics from February and March of 2020.

e-Resources are well used. Patrons can renew and create cards online. We are working on cleaning up our holds shelf by calling patrons and arranging safe pickup.

Patron Purge: 491 patrons were purged from the system: \$11,428 in late fines were waived and \$14,970 in lost and damaged fines were waived. Since YRL has shut down operations it is unclear if the purge was completed.

We are currently working on inventory in the library.

### Committee Reports

**Strategic Planning:** Strategic planning has been put on hold until social distancing measures are lifted. The Director would like to form a Friends of the Library group when we are able.

**New Facility:** A new facility has been narrowed down to 2 places, the Old Church and the Sears building. The Church would require steel beams to reinforce the floors. We will need quotes for the buildings which will include all repairs and renovations. Inspections were done on Friday, March 27<sup>th</sup>, and the committee is still waiting to hear back.

**YRL:** No Report

**MOTION 2020-025**     *Pat Adamson* moved to accept all reports as information.

**CARRIED**

## CORRESPONDENCES

### Incoming Information Items

- Feb 20: Minister of Muni. Affairs re Minister's Awards of Excellence in Public Libraries.

- Feb 24: Brazeau County re quarterly payments of status quo Municipal Appropriation funding until decision is reached regarding new location.
- Feb 27: PLSB re Provincial budget and AB Gov Operations grant at status quo in 2020.
- Mar 12-13: PLSB & LAA re plans to continue Board Basics and ALC Jasper conference as planned until further notice.

**Action/ Decision Items**

- Feb 27: **Karen Hickerty** application to join Library Board.
- Mar 4: Vincein Scott re Accountant's Draft of the Review of 2019 Financial Statements.
- Mar 10-ongoing: multiple email strings re Covid-19 and emergency pandemic planning.
- Mar 16: **Colleen Schoeninger** application to join Library Board.

There are 2 applications included in correspondence on decision items regarding board applications. We may not get a chance to meet these potential board members in person. Sandra blades appointment is scheduled for April 7<sup>th</sup>.

**Outgoing Items**

- Mar 16: Public service announcement re Government ordered closure of Libraries.

**Signing Documents and Cheques**

None

**UPCOMING MEETINGS**

Next Board meeting: **April 23<sup>rd</sup>, 2020 @ 10:15 am – Virtually via Go-To-Meeting.**

**ADJOURNMENT**

**MOTION 2020-026**      *Colleen Andersen* moved to adjourn the meeting at 2:22 pm.

**CARRIED**

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**Board Chair**

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**Recording Secretary**

Adopted on the \_\_\_\_ day of \_\_\_\_\_, 2020

# Drayton Valley Libraries Monthly Stats – March 2020 Page 37 of 63

| Patrons                | Main (ADV)  | Rotary (ADVR) | Combined    |
|------------------------|-------------|---------------|-------------|
| New Patrons Added      | 25          | 3             | 28          |
| Patrons Renewals       | 182         | 19            | 201         |
| Patron Records Deleted | 0           | 0             | 0           |
| <b>TOTAL Patrons</b>   | <b>2391</b> | <b>333</b>    | <b>2724</b> |

**Where They Live:** DV Town: **1583** + Brazeau: **1006** /1256 (221 registered @ Breton) + Other: **135**

DV Town Pop<sup>n</sup> = **7235** Brazeau County Pop<sup>n</sup> = **7771 (6295 adjusted\*)** TOTAL Pop<sup>n</sup> = **13530\***

DV Library Users/ Pop<sup>n</sup> = **21.9% Town** DV Library Users/ Pop<sup>n</sup> = **16.0%\* BC** TOTAL/ Pop<sup>n</sup> **20.1%**

**\*Note:** The Board approved amnesty to waive very old late and lost fines to purge these accounts from Polaris and bring the **Active Users** and **Registered Users** closer in line and reflect actual registered library users. This Amnesty purge Began in February and was concluded before March 31, 2020. Total fines waived: **\$11,428 Late Fines + \$14,970 Lost Fines.**

| Collections     | 23119 items              | 6644 items | 29763 items |
|-----------------|--------------------------|------------|-------------|
| Items Added     | 155                      | 1          | 156         |
| Items Deleted   | 0                        | 0          | 0           |
| Items Withdrawn | 649 (weed Adult Fiction) | 23         | 672         |

## Circulations

|              |      |     |      |
|--------------|------|-----|------|
| Check-Outs   | 2928 | 525 | 3453 |
| # Patrons    | 406  | 39  | 445  |
| Check-Ins    | 2499 | 433 | 2932 |
| Overdue CKIs | 134  | 34  | 168  |

## ILL & Holds

|                       |      |     |      |
|-----------------------|------|-----|------|
| Staff Generated Holds | 251  | 20  | 271  |
| Holds Satisfied       | 743  | 99  | 842  |
| Holds Cancelled       | 138  | 21  | 159  |
| ILL - Items Borrowed  | 1517 | 183 | 1700 |
| ILL - Items Lent      | 669  | 186 | 855  |

## Public Access Catalogue (TRACpac) = Patron self-directed activity

|                        |     |     |     |
|------------------------|-----|-----|-----|
| Log-ins                | 860 | 51  | 911 |
| Item Renewals          | 318 | 113 | 431 |
| Patron Generated Holds | 414 | 42  | 456 |
| Patron Cancelled Holds | 23  | 4   | 27  |

|                                      |                |               |                |
|--------------------------------------|----------------|---------------|----------------|
| <b>Public Access - Potential Hrs</b> | 246 hrs        | 130.5 hrs     | 376.5 hrs      |
| <b>Closures:</b> Pandemic            | (-134 hrs)     | (-70.5 hrs)   | (-204.5 hrs)   |
| <b>Actual Open Hours</b>             | <b>112 hrs</b> | <b>60 hrs</b> | <b>172 hrs</b> |

## Wi-Fi & Public Computer Usage:

|                                |                           |                         |                          |
|--------------------------------|---------------------------|-------------------------|--------------------------|
| Public Computer Use:           | 612 sessions/423 Hrs      | 0 sessions/ 0 Hrs       | 618 Sessions / 432 Hrs   |
|                                | 612 sessions/ 25397 min   | 0 sessions/ 0 min       | 618 Sessions / 25937 Min |
| Wi-Fi Sessions (patrons/staff) | 566 (users) & 4635(staff) | 127 (users) & 1 (staff) | 5329 total sessions      |
| Wi-Fi Max. Same-time Users     | 14                        | 3                       | 17 same-time users       |
| Unique Devices                 | 193                       | 167                     | 360 unique devices       |
| Total Data                     | 96.86 GB                  | 0.52 GB                 | 97.38 GB                 |

## eResources

|                               |                         |                                |                          |
|-------------------------------|-------------------------|--------------------------------|--------------------------|
| Hoopla Circs                  | 137                     | 0                              | 137                      |
| OverDrive Circs               | 736                     | 31                             | 767 eBook Check-outs     |
| RBDigital Circs               | 90                      | 0                              | 90                       |
| <b>YRL Region DB Circs:</b>   | Cloud <b>5296</b> circs | Press Reader <b>8026</b> circs | AB eBooks <b>7</b> circs |
| <b>Website (DVLlibraries)</b> | Users: <b>768</b>       | Sessions: <b>1213</b>          | Page Views: <b>3031</b>  |

**Children In-Person (Pre-March 15 Pandemic)**

|                          |                      |       |    |    |
|--------------------------|----------------------|-------|----|----|
| Story Craft (Tu am)      | (1x (+1 with 0 att)) | Ginny | 2  | 2  |
| Lego Club (Tu pm)        | (1x (+1 with 0 att)) | Ginny | 5  | 5  |
| Sing Along (Wed am)      | (2x)                 | Ginny | 12 | 12 |
| Cardboard Art (Wed pm)   | (2x)                 | Ginny | 31 | 31 |
| Pup.Theatre (alt. Th am) | (1x)                 | Ginny | 6  | 6  |
| Paint Art (alt. Th am)   | (1x)                 | Ginny | 3  | 3  |
| Recycle Art (alt. Th pm) | (1x)                 | Ginny | 4  | 4  |
| Yarn-It (alt.Th pm)      | (1x)                 | Ginny | 2  | 2  |
| Stories on Request       | (3x)                 | Verna | 5  | 5  |

**Children Virtual (Post--March 15 Pandemic)**

|                        |           |           |           |           |
|------------------------|-----------|-----------|-----------|-----------|
| Stories on Request     | (1x)      | Verna     | 1         | 1         |
| Check-Cupboard Science | (2x)      | Verna     | 8         | 8         |
|                        | <b>16</b> | <b>14</b> | <b>65</b> | <b>79</b> |

**Youth In-Person (Pre-March 15 Pandemic)**

|                    |      |              |             |    |
|--------------------|------|--------------|-------------|----|
| Youthink Book Club | (2x) | Darlene      | 15          | 15 |
| Techie Teens       | (1x) | Verna/ Dana  | 10          | 10 |
| YouthArt           | (1x) | Verna/ Pam   | 6           | 6  |
| Dungeons & Dragons | (1x) | Partner Prog | 8           | 8  |
| Word Wizards       | (0x) | Leah         | 0 Cancelled | 0  |

**Youth Virtual (Post--March 15 Pandemic)**

|                    |          |            |   |           |
|--------------------|----------|------------|---|-----------|
| Youthink Book Club | (1x)     | Darlene    | 2 | 2         |
| YouthArt           | (1x)     | Verna/ Pam | 2 | 2         |
|                    | <b>7</b> | <b>43</b>  |   | <b>43</b> |

**Adult & Sr. (Pre-March 15 Pandemic)**

|                  |      |              |             |    |
|------------------|------|--------------|-------------|----|
| Fabric Arts      | (2x) | Partner Prog | 9           | 9  |
| Art in Afternoon | (2x) | Partner Prog | 12          | 12 |
| Movies           | (2x) | Doug         | 40          | 40 |
| NF Book Club     | (0x) | Verna        | 0 Cancelled | 0  |
| Write Stuff      | (0x) | Leah         | 0 Cancelled | 0  |

**Virtual Adult & Sr. (Post--March 15 Pandemic)**

|                  |          |           |   |           |
|------------------|----------|-----------|---|-----------|
| Distantly Social | (1x)     | Verna     | 3 | 3         |
|                  | <b>7</b> | <b>64</b> |   | <b>64</b> |

**Family & Multigenerational (Pre-March 15 Pandemic)**

|                |      |              |             |   |
|----------------|------|--------------|-------------|---|
| Family Movie   | (1x) | Doug         | 7           | 7 |
| Sr. "Lit-Chat" | (0x) | Leah         | 0 Cancelled | 0 |
| Genealogy      | (0x) | Partner Prog | 0 Cancelled | 0 |

**Family & Multigenerational (Post--March 15 Pandemic)**

|                      |          |           |   |           |
|----------------------|----------|-----------|---|-----------|
| Board Games/ Game-on | (1x)     | Verna     | 3 | 3         |
|                      | <b>2</b> | <b>10</b> |   | <b>10</b> |

**Events & Outreach (Pre-March 15 Pandemic)**

|                          |          |           |             |            |
|--------------------------|----------|-----------|-------------|------------|
| Sr. Lodge (Delivery svc) | (1x)     | Leah      | 12          | 12         |
| ECDC Stories             | (1x)     | Ginny     | 36          | 36         |
| Int'l Women's Day        | (1x)     |           | 5           | 5          |
| Resume Workshop          | (1x)     |           | 0           | 0          |
| BOB Promo at schools     | (5x)     | Darlene   | 61          | 61         |
| McDonalds                | (0x)     | Leah      | 0 Cancelled | 0          |
|                          | <b>9</b> | <b>78</b> | <b>36</b>   | <b>114</b> |

**Library Awareness & Networking**

|                        |      |             |             |   |
|------------------------|------|-------------|-------------|---|
| School Lib. Tour       | (0x) | Verna/ Dana | 0 Cancelled | 0 |
| Community Dinner       | (0x) | Leah        | 0 Cancelled | 0 |
| Community Registration | (0x) | Leah        | 0 Cancelled | 0 |

|                             |  |                        |               |
|-----------------------------|--|------------------------|---------------|
| Chamber of Commerce         | (0x) Leah                                | 0 Cancelled            | Page 39 of 63 |
| Interagency @ Library       | (0x) Leah                                | 0 Cancelled            | 0             |
|                             | 0  | 0                      | 0             |
| Monthly Newsletter          | (+300 circulated in community)           |                        |               |
| Newspaper Ads               | (2x) programs & Job ad - SRC Coordinator |                        |               |
| Newspaper Articles          | (3x)                                     |                        |               |
| Other Initiatives           | Holds Home delivery                      | 12 x Town + 2 x County | 14            |
| Services & Space-Use Exams: | 1  |                        |               |

# Drayton Valley Libraries Monthly Stats – April 2020 [Page 40 of 63](#)

| Patrons                | Main (ADV)  | Rotary (ADVR) | Combined    |
|------------------------|-------------|---------------|-------------|
| New Patrons Added      | 13          | 0             | 13          |
| Patrons Renewals       | 237         | 26            | 263         |
| Patron Records Deleted | 0           | 0             | 0           |
| <b>TOTAL Patrons</b>   | <b>2402</b> | <b>333</b>    | <b>2735</b> |

**Where They Live:** DV Town: **1589** + Brazeau: **1010** /1260 ([221 registered @ Breton](#)) + Other: **136**

DV Town Pop<sup>n</sup> = **7235** Brazeau County Pop<sup>n</sup> = **7771** (**6295 adjusted\***) TOTAL Pop<sup>n</sup> = **13530\***

DV Library Users/ Pop<sup>n</sup> = **22.0% Town** DV Library Users/ Pop<sup>n</sup> = **16.0%\* BC** TOTAL/ Pop<sup>n</sup> **20.2%**

|                    |                     |                           |                           |
|--------------------|---------------------|---------------------------|---------------------------|
| <b>Collections</b> | <b>22999 items</b>  | <b>6299 items</b>         | <b>29298 items</b>        |
| Items Added        | 219                 | 2                         | 221                       |
| Items Deleted      | 0                   | 0                         | 0                         |
| Items Withdrawn    | 370 (weed Mags/ E/) | 354 (weed post-inventory) | 724 (collection clean-up) |

|                     |      |    |                         |
|---------------------|------|----|-------------------------|
| <b>Circulations</b> |      |    |                         |
| Check-Outs          | 1085 | 29 | 1114 (Limited curbside) |
| # Patrons           | 180  | 11 | 191                     |
| Check-Ins           | 957  | 29 | 986                     |
| Overdue CKIs        | 7    | 0  | 7                       |

|                        |     |    |     |
|------------------------|-----|----|-----|
| <b>ILL &amp; Holds</b> |     |    |     |
| Staff Generated Holds  | 20  | 6  | 26  |
| Holds Satisfied        | 210 | 14 | 224 |
| Holds Cancelled        | 13  | 4  | 17  |
| ILL - Items Borrowed   | 862 | 25 | 887 |
| ILL - Items Lent       | 45  | 12 | 57  |

## Public Access Catalogue (TRACpac) = Patron self-directed activity

|                        |     |   |     |
|------------------------|-----|---|-----|
| Log-ins                | 294 | 8 | 302 |
| Item Renewals          | 3   | 0 | 3   |
| Patron Generated Holds | 15  | 0 | 15  |
| Patron Cancelled Holds | 6   | 0 | 6   |

|                                      |                   |                   |                   |
|--------------------------------------|-------------------|-------------------|-------------------|
| <b>Public Access - Potential Hrs</b> | <b>238 hrs</b>    | <b>135 hrs</b>    | <b>373 hrs</b>    |
| <b>Closures:</b> Pandemic            | <b>(-238 hrs)</b> | <b>(-135 hrs)</b> | <b>(-373 hrs)</b> |
| <b>Actual Open Hours</b>             | <b>0 hrs</b>      | <b>0 hrs</b>      | <b>0 hrs</b>      |

## Wi-Fi & Public Computer Usage:

|                                |                                       |  |  |
|--------------------------------|---------------------------------------|--|--|
| Public Computer Use:           | 0 sessions/0 Hrs<br>0 sessions/ 0 min | 0 sessions/ 0 Hrs<br>0 sessions/ 0 min | 0 Sessions / 0 Hrs<br>0 Sessions / 0 Min |
| Wi-Fi Sessions (patrons/staff) | 326 (users) + 140 (staff)             | 42 (users) + 0 (staff)                 | 508 total sessions                       |
| Wi-Fi Max. Same-time Users     | 9                                     | 2                                      | 11 same-time users                       |
| Unique Devices                 | 82                                    | 23                                     | 105 unique devices                       |
| Total Data                     | 146.68 GB                             | 2.26 GB                                | 148.94 GB                                |

## eResources

|                              |                         |                                |                          |
|------------------------------|-------------------------|--------------------------------|--------------------------|
| Hoopla Circs                 | 182                     | 0                              | 182                      |
| OverDrive Circs              | 746                     | 23                             | 769 eBook Check-outs     |
| RBDigital Circs              | 130                     | 0                              | 130                      |
| <b>YRL Region DB Circs:</b>  | Cloud <b>6710</b> circs | Press Reader <b>8813</b> circs | AB eBooks <b>6</b> circs |
| <b>Website (DVLibraries)</b> | Users: <b>479</b>       | Sessions: <b>753</b>           | Page Views: <b>1763</b>  |



### March to April eResource statistics highlights

- March to April usage increases:
  - OverDrive – up 15% (YRL patrons) and 18% overall in TRAC
  - hoopla – up 44% (YRL patrons)
  - cloudLibrary – up 27% (all TRAC, including Parkland Regional Library borrowing)
  - PressReader newspapers – up 10%
  - RBDigital magazines – up 38%
- New patrons accessing eResources for the first time:
  - OverDrive – 349 new YRL users (1,299 for all of TRAC)
  - hoopla – 228 new YRL users
  - cloudLibrary – 503 new users (across TRAC, not exclusive to YRL)

| April 2020 Programs & Activities                           | Main Branch   | Rotary Branch | TOTAL      |
|--|---|---------------|------------|
| <b>Children Virtual (Pandemic ePrograms)</b>               |   |               |            |
| April Poems  | Verna   | 9             | 9          |
| Gross Week   | Verna   | 17            | 17         |
| Little Laps  | Verna   | 10            | 10         |
| Stories on Request   | Verna   | 81            | 81         |
| Toy Stories  | Verna   | 10            | 10         |
| All Ages Story/ Craft                                      | Verna   | 32            | 32         |
|  |   | <b>159</b>    | <b>159</b> |
| <b>Youth Virtual (Pandemic ePrograms)</b>                  |   |               |            |
| Check Cupboard Science                                     | Verna   | 12            | 12         |
| Homework Help  | Verna   | 7             | 7          |
| Youthink Book Club   | Darlene   | 2             | 2          |
| YouthArt   | Verna/ Pam  | 126           | 126        |
|  |   | <b>147</b>    | <b>147</b> |
| <b>Virtual Adult &amp; Sr. (Pandemic ePrograms)</b>        |   |               |            |
| Art Innovations  | Pam   | 47            | 47         |
| Distantly Social   | Pam   | 7             | 7          |
|  |   | <b>54</b>     | <b>54</b>  |
| <b>Family &amp; Multigenerational (Pandemic ePrograms)</b> |   |               |            |
| How To Do ePrograms  | Verna   | 20            | 20         |
| Board Games/ Game-on                                       | Verna   | 30            | 30         |
|  |   | <b>50</b>     | <b>50</b>  |
| <b>Outreach (Pandemic Social Distanced Services)</b>       |   |               |            |
| Holds Delivered to Patrons                                 |   | 38            | 38         |
| Curbside Holds Pick-up by Patron                           |   | 7             | 7          |
|  |   | <b>45</b>     | <b>45</b>  |
| <b>Library Awareness &amp; Networking</b>                  |   |               |            |
| Monthly Newsletter   | (100 circulated via holds delivery/ pick-up and at certain locations) |               |            |
| Newspaper Ad   | e-Resource focused  |               |            |
| Newspaper Articles   | 1x  |               |            |

### Other Initiatives



## **DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES**

### **Office of the Fire Chief**

P.O. Box 6837  
5120-52 Street  
Drayton Valley, Alberta  
T7A-1A1

Main: (780) 514-2216  
Fax: (780) 514-2244

### **April 2020 Stats**

#### **Town of Drayton Valley/ Brazeau County**

Fire Calls- 4

Rubbish and Grass Fires- 12

Motor Vehicle Collisions- 6

Rescue Calls- 0

Alarm Calls- 5

Assist another Agency- 3

Misc Calls- 3

**Total- 33**

#### **Town of Drayton Valley**

Fire Calls- 1

Rubbish and Grass Fires- 3

Motor Vehicle Collisions- 1

Rescue Calls- 0

Alarm Calls- 3

Assist another Agency- 1

Misc Calls- 3

**Total- 12**

Tom Thomson  
Fire Chief  
[firechief@draytonvalley.ca](mailto:firechief@draytonvalley.ca)

Murray Galavan  
Deputy Fire Chief  
[dfc@draytonvalley.ca](mailto:dfc@draytonvalley.ca)

Kamil Lasek  
Deputy Fire Chief  
[fire.tso@draytonvalley.ca](mailto:fire.tso@draytonvalley.ca)

Carla Roy  
Administrative Assistant  
[fireadmin@draytonvalley.ca](mailto:fireadmin@draytonvalley.ca)

Mike Gramlich  
Training Officer  
[mgramlich@draytonvalley.ca](mailto:mgramlich@draytonvalley.ca)



## **DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES**

### **Office of the Fire Chief**

P.O. Box 6837  
5120-52 Street  
Drayton Valley, Alberta  
T7A-1A1

Main: (780) 514-2216  
Fax: (780) 514-2244

#### **Brazeau County**

Fire Calls- 3

Rubbish and Grass Fire- 9

Motor Vehicle Collisions- 5

Rescue Calls- 0

Alarm Calls- 2

Assist another Agency- 2

Misc Calls- 0

**Total- 21**



## Drayton Valley Municipal Crime Gauge

2020 vs. 2019  
January to March

### Criminal Code Offences



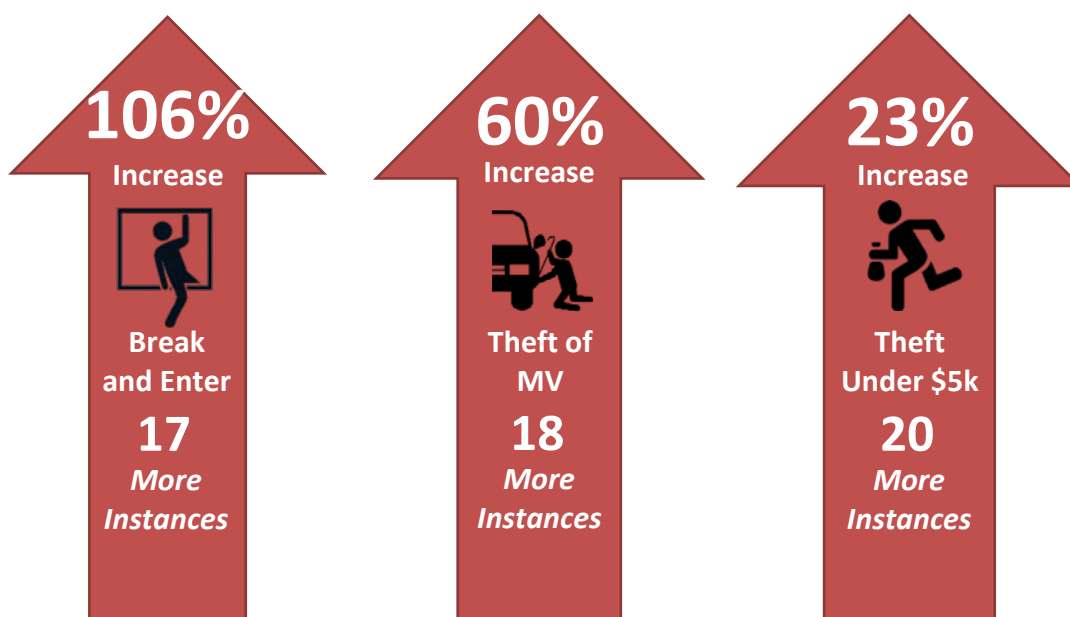
**Total  
Criminal Code  
Offences:**

**18%**

**Increase**

When compared to  
January to March, 2019

### Select Property Crime



NOTE: If in both 2019 and 2020 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.

# RCMP-GRC

## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)

#### January to March: 2016 - 2020



All categories contain "Attempted" and/or "Completed"

April-07-20

| CATEGORY                              | Trend | 2016       | 2017       | 2018       | 2019       | 2020       | % Change<br>2016 - 2020 | % Change<br>2019 - 2020 | Avg File +/-<br>per Year |
|---------------------------------------|-------|------------|------------|------------|------------|------------|-------------------------|-------------------------|--------------------------|
| Homicides & Offences Related to Death |       | 0          | 0          | 1          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Robbery                               |       | 0          | 1          | 1          | 0          | 0          | N/A                     | N/A                     | -0.1                     |
| Sexual Assaults                       |       | 4          | 7          | 0          | 0          | 4          | 0%                      | N/A                     | -0.7                     |
| Other Sexual Offences                 |       | 7          | 2          | 3          | 1          | 2          | -71%                    | 100%                    | -1.1                     |
| Assault                               |       | 31         | 27         | 39         | 27         | 24         | -23%                    | -11%                    | -1.4                     |
| Kidnapping/Hostage/Abduction          |       | 1          | 0          | 1          | 0          | 0          | -100%                   | N/A                     | -0.2                     |
| Extortion                             |       | 0          | 0          | 1          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Criminal Harassment                   |       | 5          | 4          | 4          | 3          | 3          | -40%                    | 0%                      | -0.5                     |
| Uttering Threats                      |       | 10         | 5          | 8          | 12         | 10         | 0%                      | -17%                    | 0.7                      |
| <b>TOTAL PERSONS</b>                  |       | <b>58</b>  | <b>46</b>  | <b>58</b>  | <b>43</b>  | <b>43</b>  | <b>-26%</b>             | <b>0%</b>               | <b>-3.3</b>              |
| Break & Enter                         |       | 28         | 22         | 62         | 16         | 33         | 18%                     | 106%                    | 0.4                      |
| Theft of Motor Vehicle                |       | 13         | 9          | 34         | 30         | 48         | 269%                    | 60%                     | 9.1                      |
| Theft Over \$5,000                    |       | 1          | 1          | 6          | 1          | 2          | 100%                    | 100%                    | 0.2                      |
| Theft Under \$5,000                   |       | 70         | 72         | 112        | 87         | 107        | 53%                     | 23%                     | 8.9                      |
| Possn Stn Goods                       |       | 4          | 8          | 25         | 16         | 12         | 200%                    | -25%                    | 2.4                      |
| Fraud                                 |       | 10         | 16         | 19         | 18         | 23         | 130%                    | 28%                     | 2.8                      |
| Arson                                 |       | 0          | 0          | 1          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Mischief To Property                  |       | 52         | 43         | 42         | 49         | 87         | 67%                     | 78%                     | 7.6                      |
| <b>TOTAL PROPERTY</b>                 |       | <b>178</b> | <b>171</b> | <b>301</b> | <b>217</b> | <b>312</b> | <b>75%</b>              | <b>44%</b>              | <b>31.4</b>              |
| Offensive Weapons                     |       | 2          | 2          | 5          | 2          | 5          | 150%                    | 150%                    | 0.6                      |
| Disturbing the peace                  |       | 8          | 15         | 26         | 17         | 13         | 63%                     | -24%                    | 1.2                      |
| Fail to Comply & Breaches             |       | 27         | 23         | 42         | 51         | 26         | -4%                     | -49%                    | 2.6                      |
| <b>OTHER CRIMINAL CODE</b>            |       | <b>4</b>   | <b>14</b>  | <b>10</b>  | <b>12</b>  | <b>6</b>   | <b>50%</b>              | <b>-50%</b>             | <b>0.2</b>               |
| <b>TOTAL OTHER CRIMINAL CODE</b>      |       | <b>41</b>  | <b>54</b>  | <b>83</b>  | <b>82</b>  | <b>50</b>  | <b>22%</b>              | <b>-39%</b>             | <b>4.6</b>               |
| <b>TOTAL CRIMINAL CODE</b>            |       | <b>277</b> | <b>271</b> | <b>442</b> | <b>342</b> | <b>405</b> | <b>46%</b>              | <b>18%</b>              | <b>32.7</b>              |

# RCMP-CRC

## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

January to March: 2016 - 2020

All categories contain "Attempted" and/or "Completed"

April-07-20

| CATEGORY                               | Trend | 2016       | 2017      | 2018       | 2019       | 2020       | % Change<br>2016 - 2020 | % Change<br>2019 - 2020 | Avg File +/-<br>per Year |
|--|-------|------------|-----------|------------|------------|------------|-------------------------|-------------------------|--------------------------|
| Drug Enforcement - Production          |       | 0          | 0         | 0          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Drug Enforcement - Possession          |       | 6          | 8         | 14         | 10         | 7          | 17%                     | -30%                    | 0.4                      |
| Drug Enforcement - Trafficking         |       | 0          | 7         | 4          | 6          | 5          | N/A                     | -17%                    | 0.9                      |
| Drug Enforcement - Other               |       | 1          | 0         | 0          | 0          | 0          | -100%                   | N/A                     | -0.2                     |
| <b>Total Drugs</b>                     |       | <b>7</b>   | <b>15</b> | <b>18</b>  | <b>16</b>  | <b>12</b>  | <b>71%</b>              | <b>-25%</b>             | <b>1.1</b>               |
| Cannabis Enforcement                   |       | 0          | 0         | 0          | 0          | 1          | N/A                     | N/A                     | 0.2                      |
| Federal - General                      |       | 1          | 0         | 1          | 9          | 1          | 0%                      | -89%                    | 0.9                      |
| <b>TOTAL FEDERAL</b>                   |       | <b>8</b>   | <b>15</b> | <b>19</b>  | <b>25</b>  | <b>14</b>  | <b>75%</b>              | <b>-44%</b>             | <b>2.2</b>               |
| Liquor Act                             |       | 0          | 3         | 5          | 4          | 5          | N/A                     | 25%                     | 1.1                      |
| Cannabis Act                           |       | 0          | 0         | 0          | 1          | 2          | N/A                     | 100%                    | 0.5                      |
| Mental Health Act                      |       | 21         | 12        | 42         | 19         | 18         | -14%                    | -5%                     | 0.1                      |
| Other Provincial Stats                 |       | 40         | 19        | 35         | 36         | 43         | 8%                      | 19%                     | 2.3                      |
| <b>Total Provincial Stats</b>          |       | <b>61</b>  | <b>34</b> | <b>82</b>  | <b>60</b>  | <b>68</b>  | <b>11%</b>              | <b>13%</b>              | <b>4.0</b>               |
| Municipal By-laws Traffic              |       | 0          | 1         | 0          | 0          | 0          | N/A                     | N/A                     | -0.1                     |
| Municipal By-laws                      |       | 19         | 10        | 17         | 6          | 14         | -26%                    | 133%                    | -1.4                     |
| <b>Total Municipal</b>                 |       | <b>19</b>  | <b>11</b> | <b>17</b>  | <b>6</b>   | <b>14</b>  | <b>-26%</b>             | <b>133%</b>             | <b>-1.5</b>              |
| Fatals                                 |       | 0          | 0         | 0          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Injury MVC                             |       | 2          | 1         | 2          | 1          | 0          | -100%                   | -100%                   | -0.4                     |
| Property Damage MVC (Reportable)       |       | 67         | 53        | 57         | 56         | 40         | -40%                    | -29%                    | -5.1                     |
| Property Damage MVC (Non Reportable)   |       | 7          | 7         | 9          | 5          | 8          | 14%                     | 60%                     | 0.0                      |
| <b>TOTAL MVC</b>                       |       | <b>76</b>  | <b>61</b> | <b>68</b>  | <b>62</b>  | <b>48</b>  | <b>-37%</b>             | <b>-23%</b>             | <b>-5.5</b>              |
| <b>Provincial Traffic</b>              |       | <b>107</b> | <b>86</b> | <b>123</b> | <b>267</b> | <b>146</b> | <b>36%</b>              | <b>-45%</b>             | <b>25.9</b>              |
| <b>Other Traffic</b>                   |       | <b>2</b>   | <b>3</b>  | <b>4</b>   | <b>9</b>   | <b>2</b>   | <b>0%</b>               | <b>-78%</b>             | <b>0.6</b>               |
| <b>Criminal Code Traffic</b>           |       | <b>16</b>  | <b>16</b> | <b>20</b>  | <b>24</b>  | <b>23</b>  | <b>44%</b>              | <b>-4%</b>              | <b>2.2</b>               |
| <b>Common Police Activities</b>        |       |            |           |            |            |            |                         |                         |                          |
| False Alarms                           |       | 71         | 45        | 62         | 20         | 20         | -72%                    | 0%                      | -12.7                    |
| False/Abandoned 911 Call and 911 Act   |       | 26         | 16        | 29         | 20         | 33         | 27%                     | 65%                     | 1.8                      |
| Suspicious Person/Vehicle/Property     |       | 30         | 24        | 30         | 48         | 51         | 70%                     | 6%                      | 6.6                      |
| Persons Reported Missing               |       | 9          | 5         | 6          | 8          | 3          | -67%                    | -63%                    | -0.9                     |
| Search Warrants                        |       | 0          | 0         | 0          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Spousal Abuse - Survey Code (Reported) |       | 61         | 41        | 37         | 52         | 40         | -34%                    | -23%                    | -3.1                     |
| COVID-19 Files (Reported)              |       | -          | -         | -          | -          | 0          | -                       | -                       | -                        |



# RCMP-GRC

## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)

#### ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

#### March: 2016 - 2020



All categories contain "Attempted" and/or "Completed"

April-07-20

| CATEGORY                              | Trend | 2016      | 2017      | 2018       | 2019       | 2020       | % Change<br>2016 - 2020 | % Change<br>2019 - 2020 | Avg File +/-<br>per Year |
|---------------------------------------|-------|-----------|-----------|------------|------------|------------|-------------------------|-------------------------|--------------------------|
| Homicides & Offences Related to Death |       | 0         | 0         | 0          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Robbery                               |       | 0         | 0         | 1          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Sexual Assaults                       |       | 0         | 1         | 0          | 0          | 0          | N/A                     | N/A                     | -0.1                     |
| Other Sexual Offences                 |       | 0         | 1         | 2          | 1          | 0          | N/A                     | -100%                   | 0.0                      |
| Assault                               |       | 15        | 13        | 18         | 9          | 7          | -53%                    | -22%                    | -2.0                     |
| Kidnapping/Hostage/Abduction          |       | 0         | 0         | 0          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Extortion                             |       | 0         | 0         | 0          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Criminal Harassment                   |       | 1         | 1         | 3          | 3          | 1          | 0%                      | -67%                    | 0.2                      |
| Uttering Threats                      |       | 3         | 1         | 2          | 2          | 4          | 33%                     | 100%                    | 0.3                      |
| <b>TOTAL PERSONS</b>                  |       | <b>19</b> | <b>17</b> | <b>26</b>  | <b>15</b>  | <b>12</b>  | <b>-37%</b>             | <b>-20%</b>             | <b>-1.6</b>              |
| Break & Enter                         |       | 12        | 14        | 9          | 4          | 9          | -25%                    | 125%                    | -1.6                     |
| Theft of Motor Vehicle                |       | 4         | 2         | 7          | 8          | 15         | 275%                    | 88%                     | 2.8                      |
| Theft Over \$5,000                    |       | 0         | 0         | 2          | 1          | 0          | N/A                     | -100%                   | 0.1                      |
| Theft Under \$5,000                   |       | 16        | 24        | 42         | 26         | 28         | 75%                     | 8%                      | 2.6                      |
| Possn Stn Goods                       |       | 1         | 4         | 12         | 3          | 4          | 300%                    | 33%                     | 0.5                      |
| Fraud                                 |       | 5         | 6         | 7          | 3          | 3          | -40%                    | 0%                      | -0.7                     |
| Arson                                 |       | 0         | 0         | 1          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Mischief To Property                  |       | 13        | 9         | 18         | 24         | 22         | 69%                     | -8%                     | 3.3                      |
| <b>TOTAL PROPERTY</b>                 |       | <b>51</b> | <b>59</b> | <b>98</b>  | <b>69</b>  | <b>81</b>  | <b>59%</b>              | <b>17%</b>              | <b>7.0</b>               |
| Offensive Weapons                     |       | 0         | 1         | 3          | 2          | 2          | N/A                     | 0%                      | 0.5                      |
| Disturbing the peace                  |       | 1         | 5         | 7          | 9          | 5          | 400%                    | -44%                    | 1.2                      |
| Fail to Comply & Breaches             |       | 9         | 6         | 12         | 9          | 5          | -44%                    | -44%                    | -0.5                     |
| <b>OTHER CRIMINAL CODE</b>            |       | <b>1</b>  | <b>1</b>  | <b>4</b>   | <b>5</b>   | <b>1</b>   | <b>0%</b>               | <b>-80%</b>             | <b>0.4</b>               |
| <b>TOTAL OTHER CRIMINAL CODE</b>      |       | <b>11</b> | <b>13</b> | <b>26</b>  | <b>25</b>  | <b>13</b>  | <b>18%</b>              | <b>-48%</b>             | <b>1.6</b>               |
| <b>TOTAL CRIMINAL CODE</b>            |       | <b>81</b> | <b>89</b> | <b>150</b> | <b>109</b> | <b>106</b> | <b>31%</b>              | <b>-3%</b>              | <b>7.0</b>               |

# RCMP-CRC

## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA  
March: 2016 - 2020

All categories contain "Attempted" and/or "Completed"

April-07-20

| CATEGORY                               | Trend | 2016      | 2017      | 2018      | 2019      | 2020      | % Change<br>2016 - 2020 | % Change<br>2019 - 2020 | Avg File +/-<br>per Year |
|--|-------|-----------|-----------|-----------|-----------|-----------|-------------------------|-------------------------|--------------------------|
| Drug Enforcement - Production          |       | 0         | 0         | 0         | 0         | 0         | N/A                     | N/A                     | 0.0                      |
| Drug Enforcement - Possession          |       | 2         | 3         | 8         | 6         | 3         | 50%                     | -50%                    | 0.5                      |
| Drug Enforcement - Trafficking         |       | 0         | 4         | 2         | 2         | 0         | N/A                     | -100%                   | -0.2                     |
| Drug Enforcement - Other               |       | 1         | 0         | 0         | 0         | 0         | -100%                   | N/A                     | -0.2                     |
| <b>Total Drugs</b>                     |       | <b>3</b>  | <b>7</b>  | <b>10</b> | <b>8</b>  | <b>3</b>  | <b>0%</b>               | <b>-63%</b>             | <b>0.1</b>               |
| Cannabis Enforcement                   |       | 0         | 0         | 0         | 0         | 1         | N/A                     | N/A                     | 0.2                      |
| Federal - General                      |       | 0         | 0         | 0         | 3         | 0         | N/A                     | -100%                   | 0.3                      |
| <b>TOTAL FEDERAL</b>                   |       | <b>3</b>  | <b>7</b>  | <b>10</b> | <b>11</b> | <b>4</b>  | <b>33%</b>              | <b>-64%</b>             | <b>0.6</b>               |
| Liquor Act                             |       | 0         | 2         | 1         | 2         | 1         | N/A                     | -50%                    | 0.2                      |
| Cannabis Act                           |       | 0         | 0         | 0         | 0         | 0         | N/A                     | N/A                     | 0.0                      |
| Mental Health Act                      |       | 4         | 3         | 22        | 6         | 5         | 25%                     | -17%                    | 0.5                      |
| Other Provincial Stats                 |       | 10        | 8         | 11        | 16        | 13        | 30%                     | -19%                    | 1.4                      |
| <b>Total Provincial Stats</b>          |       | <b>14</b> | <b>13</b> | <b>34</b> | <b>24</b> | <b>19</b> | <b>36%</b>              | <b>-21%</b>             | <b>2.1</b>               |
| Municipal By-laws Traffic              |       | 0         | 0         | 0         | 0         | 0         | N/A                     | N/A                     | 0.0                      |
| Municipal By-laws                      |       | 3         | 4         | 9         | 3         | 3         | 0%                      | 0%                      | -0.1                     |
| <b>Total Municipal</b>                 |       | <b>3</b>  | <b>4</b>  | <b>9</b>  | <b>3</b>  | <b>3</b>  | <b>0%</b>               | <b>0%</b>               | <b>-0.1</b>              |
| Fatals                                 |       | 0         | 0         | 0         | 0         | 0         | N/A                     | N/A                     | 0.0                      |
| Injury MVC                             |       | 0         | 1         | 0         | 0         | 0         | N/A                     | N/A                     | -0.1                     |
| Property Damage MVC (Reportable)       |       | 23        | 17        | 15        | 18        | 10        | -57%                    | -44%                    | -2.5                     |
| Property Damage MVC (Non Reportable)   |       | 2         | 3         | 4         | 0         | 3         | 50%                     | N/A                     | -0.1                     |
| <b>TOTAL MVC</b>                       |       | <b>25</b> | <b>21</b> | <b>19</b> | <b>18</b> | <b>13</b> | <b>-48%</b>             | <b>-28%</b>             | <b>-2.7</b>              |
| <b>Provincial Traffic</b>              |       | <b>47</b> | <b>37</b> | <b>43</b> | <b>71</b> | <b>44</b> | <b>-6%</b>              | <b>-38%</b>             | <b>2.8</b>               |
| <b>Other Traffic</b>                   |       | <b>1</b>  | <b>2</b>  | <b>1</b>  | <b>4</b>  | <b>0</b>  | <b>-100%</b>            | <b>-100%</b>            | <b>0.0</b>               |
| <b>Criminal Code Traffic</b>           |       | <b>4</b>  | <b>8</b>  | <b>5</b>  | <b>8</b>  | <b>2</b>  | <b>-50%</b>             | <b>-75%</b>             | <b>-0.4</b>              |
| <b>Common Police Activities</b>        |       |           |           |           |           |           |                         |                         |                          |
| False Alarms                           |       | 27        | 18        | 31        | 3         | 4         | -85%                    | 33%                     | -6.1                     |
| False/Abandoned 911 Call and 911 Act   |       | 10        | 7         | 12        | 8         | 13        | 30%                     | 63%                     | 0.7                      |
| Suspicious Person/Vehicle/Property     |       | 9         | 7         | 16        | 18        | 18        | 100%                    | 0%                      | 2.9                      |
| Persons Reported Missing               |       | 3         | 3         | 3         | 3         | 0         | -100%                   | -100%                   | -0.6                     |
| Search Warrants                        |       | 0         | 0         | 0         | 0         | 0         | N/A                     | N/A                     | 0.0                      |
| Spousal Abuse - Survey Code (Reported) |       | 22        | 15        | 18        | 19        | 15        | -32%                    | -21%                    | -1.0                     |
| COVID-19 Files (Reported)              |       | -         | -         | -         | -         | 0         | -                       | -                       | -                        |



# RCMP-GRC

## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

January to March: 2016 - 2020

All categories contain "Attempted" and/or "Completed"

April-07-20

| Category                                      | Trend | 2016 | 2017 | 2018 | 2019 | 2020 | FLAG        |
|---|-------|------|------|------|------|------|-------------|
| <b>Theft Motor Vehicle (Total)</b>            |       | 13   | 9    | 34   | 30   | 48   | Issue       |
| Auto  |       | 1    | 0    | 6    | 0    | 2    | Within Norm |
| Truck   |       | 7    | 6    | 20   | 25   | 34   | Issue       |
| SUV   |       | 2    | 1    | 2    | 2    | 3    | Issue       |
| Van   |       | 1    | 0    | 1    | 0    | 0    | Within Norm |
| Motorcycle                                    |       | 0    | 0    | 3    | 0    | 0    | Within Norm |
| Other   |       | 2    | 2    | 2    | 2    | 8    | Issue       |
| Take Auto without Consent                     |       | 0    | 0    | 0    | 1    | 1    | Issue       |
| <b>Break and Enter (Total)*</b>               |       | 28   | 22   | 62   | 16   | 33   | Within Norm |
| Business                                      |       | 22   | 8    | 30   | 3    | 10   | Within Norm |
| Residence                                     |       | 5    | 10   | 17   | 5    | 5    | Within Norm |
| Cottage or Seasonal Residence                 |       | 0    | 0    | 0    | 0    | 0    | Within Norm |
| Other   |       | 1    | 2    | 14   | 4    | 15   | Issue       |
| <b>Theft Over &amp; Under \$5,000 (Total)</b> |       | 71   | 73   | 118  | 88   | 109  | Within Norm |
| Theft from a motor vehicle                    |       | 28   | 26   | 53   | 40   | 53   | Issue       |
| Shoplifting                                   |       | 10   | 18   | 13   | 16   | 14   | Within Norm |
| Mail Theft (includes all Mail offences)       |       | 0    | 1    | 4    | 2    | 3    | Within Norm |
| Theft of bicycle                              |       | 0    | 1    | 1    | 0    | 1    | Within Norm |
| Other Theft                                   |       | 33   | 27   | 48   | 30   | 38   | Within Norm |

|                                      |  |    |    |    |    |    |             |
|--------------------------------------|--|----|----|----|----|----|-------------|
| Mischief To Property                 |  | 52 | 43 | 42 | 49 | 87 | Issue       |
| Suspicious Person/ Vehicle/ Property |  | 30 | 24 | 30 | 48 | 51 | Issue       |
| Fail to Comply/Breach                |  | 27 | 23 | 42 | 51 | 26 | Within Norm |
| Wellbeing Check                      |  | 3  | 10 | 16 | 18 | 26 | Issue       |
| Mental Health Act                    |  | 21 | 12 | 42 | 19 | 18 | Within Norm |
| False Alarms                         |  | 71 | 45 | 62 | 20 | 20 | Within Norm |

| Traffic  | Trend | 2016 | 2017 | 2018 | 2019 | 2020 | FLAG        |
|--|-------|------|------|------|------|------|-------------|
| Roadside Suspensions - alcohol related - No grounds to charge* |       | 0    | 0    | 2    | 6    | 1    | Within Norm |
| Occupant Restraint/Seatbelt Violations*                        |       | 0    | 2    | 13   | 48   | 12   | Within Norm |
| Speeding Violations*   |       | 11   | 11   | 5    | 1    | 4    | Within Norm |
| Intersection Related Violations*                               |       | 4    | 7    | 4    | 4    | 9    | Issue       |
| Other Non-Moving Violation*                                    |       | 20   | 9    | 45   | 103  | 56   | Within Norm |
| Pursuits**   |       | 0    | 0    | 1    | 3    | 8    | Issue       |
| Other CC Traffic**   |       | 1    | 1    | 0    | 4    | 4    | Issue       |

\*"Actual" \*\*"Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.

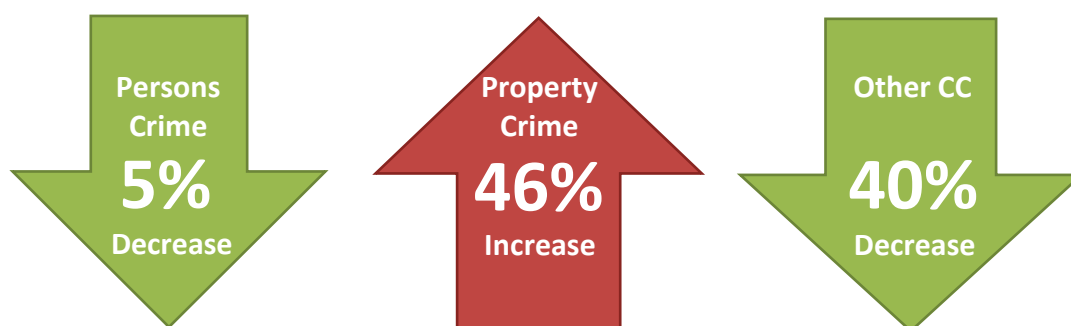




## Drayton Valley Municipal Crime Gauge

2020 vs. 2019  
January to April

### Criminal Code Offences



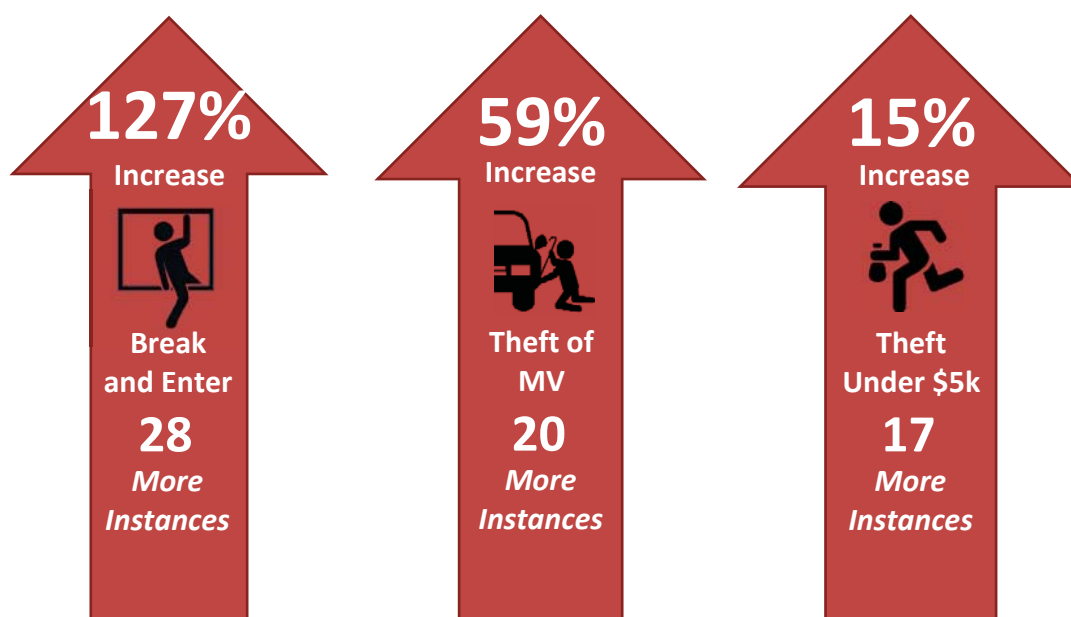
**Total  
Criminal Code  
Offences:**

**18%**

**Increase**

When compared to  
January to April, 2019

### Select Property Crime



NOTE: If in both 2019 and 2020 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.

# RCMP-GRC

## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

### January to April: 2016 - 2020



All categories contain "Attempted" and/or "Completed"

May-07-20

| CATEGORY                              | Trend | 2016       | 2017       | 2018       | 2019       | 2020       | % Change<br>2016 - 2020 | % Change<br>2019 - 2020 | Avg File +/-<br>per Year |
|---------------------------------------|-------|------------|------------|------------|------------|------------|-------------------------|-------------------------|--------------------------|
| Homicides & Offences Related to Death |       | 0          | 0          | 1          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Robbery                               |       | 0          | 1          | 2          | 0          | 0          | N/A                     | N/A                     | -0.1                     |
| Sexual Assaults                       |       | 4          | 10         | 2          | 0          | 5          | 25%                     | N/A                     | -0.8                     |
| Other Sexual Offences                 |       | 8          | 3          | 3          | 1          | 2          | -75%                    | 100%                    | -1.4                     |
| Assault                               |       | 39         | 30         | 53         | 36         | 29         | -26%                    | -19%                    | -1.4                     |
| Kidnapping/Hostage/Abduction          |       | 1          | 3          | 1          | 2          | 0          | -100%                   | -100%                   | -0.3                     |
| Extortion                             |       | 0          | 0          | 1          | 0          | 1          | N/A                     | N/A                     | 0.2                      |
| Criminal Harassment                   |       | 6          | 7          | 7          | 6          | 4          | -33%                    | -33%                    | -0.5                     |
| Uttering Threats                      |       | 12         | 7          | 13         | 15         | 16         | 33%                     | 7%                      | 1.6                      |
| <b>TOTAL PERSONS</b>                  |       | <b>70</b>  | <b>61</b>  | <b>83</b>  | <b>60</b>  | <b>57</b>  | <b>-19%</b>             | <b>-5%</b>              | <b>-2.7</b>              |
| Break & Enter                         |       | 34         | 30         | 79         | 22         | 50         | 47%                     | 127%                    | 2.4                      |
| Theft of Motor Vehicle                |       | 20         | 26         | 41         | 34         | 54         | 170%                    | 59%                     | 7.6                      |
| Theft Over \$5,000                    |       | 1          | 1          | 6          | 2          | 6          | 500%                    | 200%                    | 1.1                      |
| Theft Under \$5,000                   |       | 84         | 112        | 153        | 114        | 131        | 56%                     | 15%                     | 9.6                      |
| Possn Stn Goods                       |       | 5          | 10         | 29         | 22         | 18         | 260%                    | -18%                    | 3.8                      |
| Fraud                                 |       | 13         | 22         | 26         | 24         | 31         | 138%                    | 29%                     | 3.8                      |
| Arson                                 |       | 0          | 0          | 2          | 1          | 1          | N/A                     | 0%                      | 0.3                      |
| Mischief To Property                  |       | 69         | 60         | 61         | 62         | 119        | 72%                     | 92%                     | 10.2                     |
| <b>TOTAL PROPERTY</b>                 |       | <b>226</b> | <b>261</b> | <b>397</b> | <b>281</b> | <b>410</b> | <b>81%</b>              | <b>46%</b>              | <b>38.8</b>              |
| Offensive Weapons                     |       | 3          | 3          | 7          | 2          | 7          | 133%                    | 250%                    | 0.7                      |
| Disturbing the peace                  |       | 13         | 22         | 31         | 25         | 15         | 15%                     | -40%                    | 0.7                      |
| Fail to Comply & Breaches             |       | 30         | 27         | 53         | 64         | 34         | 13%                     | -47%                    | 4.5                      |
| <b>OTHER CRIMINAL CODE</b>            |       | <b>6</b>   | <b>15</b>  | <b>14</b>  | <b>17</b>  | <b>9</b>   | <b>50%</b>              | <b>-47%</b>             | <b>0.8</b>               |
| <b>TOTAL OTHER CRIMINAL CODE</b>      |       | <b>52</b>  | <b>67</b>  | <b>105</b> | <b>108</b> | <b>65</b>  | <b>25%</b>              | <b>-40%</b>             | <b>6.7</b>               |
| <b>TOTAL CRIMINAL CODE</b>            |       | <b>348</b> | <b>389</b> | <b>585</b> | <b>449</b> | <b>532</b> | <b>53%</b>              | <b>18%</b>              | <b>42.8</b>              |



# RCMP-CRC

## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

January to April: 2016 - 2020

All categories contain "Attempted" and/or "Completed"

May-07-20

| CATEGORY                               | Trend | 2016       | 2017       | 2018       | 2019       | 2020       | % Change<br>2016 - 2020 | % Change<br>2019 - 2020 | Avg File +/-<br>per Year |
|--|-------|------------|------------|------------|------------|------------|-------------------------|-------------------------|--------------------------|
| Drug Enforcement - Production          |       | 0          | 0          | 0          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Drug Enforcement - Possession          |       | 11         | 9          | 21         | 13         | 11         | 0%                      | -15%                    | 0.4                      |
| Drug Enforcement - Trafficking         |       | 4          | 7          | 4          | 7          | 6          | 50%                     | -14%                    | 0.4                      |
| Drug Enforcement - Other               |       | 1          | 0          | 0          | 0          | 0          | -100%                   | N/A                     | -0.2                     |
| <b>Total Drugs</b>                     |       | <b>16</b>  | <b>16</b>  | <b>25</b>  | <b>20</b>  | <b>17</b>  | <b>6%</b>               | <b>-15%</b>             | <b>0.6</b>               |
| Cannabis Enforcement                   |       | 0          | 0          | 0          | 0          | 1          | N/A                     | N/A                     | 0.2                      |
| Federal - General                      |       | 2          | 1          | 1          | 10         | 1          | -50%                    | -90%                    | 0.7                      |
| <b>TOTAL FEDERAL</b>                   |       | <b>18</b>  | <b>17</b>  | <b>26</b>  | <b>30</b>  | <b>19</b>  | <b>6%</b>               | <b>-37%</b>             | <b>1.5</b>               |
| Liquor Act                             |       | 4          | 6          | 8          | 4          | 6          | 50%                     | 50%                     | 0.2                      |
| Cannabis Act                           |       | 0          | 0          | 0          | 1          | 2          | N/A                     | 100%                    | 0.5                      |
| Mental Health Act                      |       | 24         | 17         | 50         | 23         | 27         | 13%                     | 17%                     | 1.2                      |
| Other Provincial Stats                 |       | 52         | 32         | 41         | 48         | 69         | 33%                     | 44%                     | 5.0                      |
| <b>Total Provincial Stats</b>          |       | <b>80</b>  | <b>55</b>  | <b>99</b>  | <b>76</b>  | <b>104</b> | <b>30%</b>              | <b>37%</b>              | <b>6.9</b>               |
| Municipal By-laws Traffic              |       | 0          | 3          | 0          | 0          | 0          | N/A                     | N/A                     | -0.3                     |
| Municipal By-laws                      |       | 25         | 16         | 24         | 14         | 20         | -20%                    | 43%                     | -1.2                     |
| <b>Total Municipal</b>                 |       | <b>25</b>  | <b>19</b>  | <b>24</b>  | <b>14</b>  | <b>20</b>  | <b>-20%</b>             | <b>43%</b>              | <b>-1.5</b>              |
| Fatals                                 |       | 0          | 0          | 0          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Injury MVC                             |       | 5          | 1          | 4          | 1          | 0          | -100%                   | -100%                   | -1.0                     |
| Property Damage MVC (Reportable)       |       | 81         | 68         | 75         | 63         | 46         | -43%                    | -27%                    | -7.5                     |
| Property Damage MVC (Non Reportable)   |       | 7          | 10         | 10         | 5          | 10         | 43%                     | 100%                    | 0.1                      |
| <b>TOTAL MVC</b>                       |       | <b>93</b>  | <b>79</b>  | <b>89</b>  | <b>69</b>  | <b>56</b>  | <b>-40%</b>             | <b>-19%</b>             | <b>-8.4</b>              |
| <b>Provincial Traffic</b>              |       | <b>126</b> | <b>122</b> | <b>195</b> | <b>343</b> | <b>178</b> | <b>41%</b>              | <b>-48%</b>             | <b>32.5</b>              |
| <b>Other Traffic</b>                   |       | <b>3</b>   | <b>3</b>   | <b>6</b>   | <b>10</b>  | <b>3</b>   | <b>0%</b>               | <b>-70%</b>             | <b>0.7</b>               |
| <b>Criminal Code Traffic</b>           |       | <b>21</b>  | <b>23</b>  | <b>24</b>  | <b>33</b>  | <b>28</b>  | <b>33%</b>              | <b>-15%</b>             | <b>2.4</b>               |
| <b>Common Police Activities</b>        |       |            |            |            |            |            |                         |                         |                          |
| False Alarms                           |       | 95         | 61         | 89         | 26         | 21         | -78%                    | -19%                    | -18.3                    |
| False/Abandoned 911 Call and 911 Act   |       | 33         | 21         | 32         | 34         | 43         | 30%                     | 26%                     | 3.3                      |
| Suspicious Person/Vehicle/Property     |       | 36         | 29         | 44         | 61         | 65         | 81%                     | 7%                      | 9.0                      |
| Persons Reported Missing               |       | 13         | 9          | 7          | 8          | 3          | -77%                    | -63%                    | -2.1                     |
| Search Warrants                        |       | 1          | 1          | 0          | 0          | 0          | -100%                   | N/A                     | -0.3                     |
| Spousal Abuse - Survey Code (Reported) |       | 71         | 57         | 52         | 68         | 54         | -24%                    | -21%                    | -2.3                     |
| COVID-19 Files (Reported)              |       | -          | -          | -          | -          | 0          | -                       | -                       | -                        |

# RCMP-GRC

## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

April: 2016 - 2020

All categories contain "Attempted" and/or "Completed"

May-07-20

| CATEGORY                              | Trend | 2016      | 2017       | 2018       | 2019       | 2020       | % Change<br>2016 - 2020 | % Change<br>2019 - 2020 | Avg File +/-<br>per Year |
|---------------------------------------|-------|-----------|------------|------------|------------|------------|-------------------------|-------------------------|--------------------------|
| Homicides & Offences Related to Death |       | 0         | 0          | 0          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Robbery                               |       | 0         | 0          | 1          | 0          | 0          | N/A                     | N/A                     | 0.0                      |
| Sexual Assaults                       |       | 0         | 3          | 2          | 0          | 1          | N/A                     | N/A                     | -0.1                     |
| Other Sexual Offences                 |       | 1         | 1          | 0          | 0          | 0          | -100%                   | N/A                     | -0.3                     |
| Assault                               |       | 8         | 3          | 14         | 9          | 4          | -50%                    | -56%                    | -0.2                     |
| Kidnapping/Hostage/Abduction          |       | 0         | 3          | 0          | 2          | 0          | N/A                     | -100%                   | -0.1                     |
| Extortion                             |       | 0         | 0          | 0          | 0          | 1          | N/A                     | N/A                     | 0.2                      |
| Criminal Harassment                   |       | 1         | 3          | 3          | 3          | 1          | 0%                      | -67%                    | 0.0                      |
| Uttering Threats                      |       | 2         | 2          | 5          | 3          | 6          | 200%                    | 100%                    | 0.9                      |
| <b>TOTAL PERSONS</b>                  |       | <b>12</b> | <b>15</b>  | <b>25</b>  | <b>17</b>  | <b>13</b>  | <b>8%</b>               | <b>-24%</b>             | <b>0.4</b>               |
| Break & Enter                         |       | 6         | 8          | 17         | 6          | 15         | 150%                    | 150%                    | 1.6                      |
| Theft of Motor Vehicle                |       | 7         | 17         | 7          | 4          | 6          | -14%                    | 50%                     | -1.5                     |
| Theft Over \$5,000                    |       | 0         | 0          | 0          | 1          | 2          | N/A                     | 100%                    | 0.5                      |
| Theft Under \$5,000                   |       | 14        | 40         | 41         | 27         | 22         | 57%                     | -19%                    | 0.3                      |
| Possn Stn Goods                       |       | 1         | 2          | 4          | 6          | 3          | 200%                    | -50%                    | 0.8                      |
| Fraud                                 |       | 3         | 6          | 7          | 6          | 7          | 133%                    | 17%                     | 0.8                      |
| Arson                                 |       | 0         | 0          | 1          | 1          | 1          | N/A                     | 0%                      | 0.3                      |
| Mischief To Property                  |       | 17        | 17         | 19         | 13         | 31         | 82%                     | 138%                    | 2.4                      |
| <b>TOTAL PROPERTY</b>                 |       | <b>48</b> | <b>90</b>  | <b>96</b>  | <b>64</b>  | <b>87</b>  | <b>81%</b>              | <b>36%</b>              | <b>5.2</b>               |
| Offensive Weapons                     |       | 1         | 1          | 2          | 0          | 1          | 0%                      | N/A                     | -0.1                     |
| Disturbing the peace                  |       | 5         | 7          | 5          | 8          | 2          | -60%                    | -75%                    | -0.5                     |
| Fail to Comply & Breaches             |       | 3         | 4          | 11         | 13         | 5          | 67%                     | -62%                    | 1.3                      |
| <b>OTHER CRIMINAL CODE</b>            |       | <b>2</b>  | <b>1</b>   | <b>4</b>   | <b>5</b>   | <b>3</b>   | <b>50%</b>              | <b>-40%</b>             | <b>0.6</b>               |
| <b>TOTAL OTHER CRIMINAL CODE</b>      |       | <b>11</b> | <b>13</b>  | <b>22</b>  | <b>26</b>  | <b>11</b>  | <b>0%</b>               | <b>-58%</b>             | <b>1.3</b>               |
| <b>TOTAL CRIMINAL CODE</b>            |       | <b>71</b> | <b>118</b> | <b>143</b> | <b>107</b> | <b>111</b> | <b>56%</b>              | <b>4%</b>               | <b>6.9</b>               |

# RCMP-CRC

## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

April: 2016 - 2020

All categories contain "Attempted" and/or "Completed"

May-07-20

| CATEGORY                               | Trend | 2016      | 2017      | 2018      | 2019      | 2020      | % Change<br>2016 - 2020 | % Change<br>2019 - 2020 | Avg File +/-<br>per Year |
|--|-------|-----------|-----------|-----------|-----------|-----------|-------------------------|-------------------------|--------------------------|
| Drug Enforcement - Production          |       | 0         | 0         | 0         | 0         | 0         | N/A                     | N/A                     | 0.0                      |
| Drug Enforcement - Possession          |       | 5         | 1         | 7         | 3         | 4         | -20%                    | 33%                     | 0.0                      |
| Drug Enforcement - Trafficking         |       | 4         | 0         | 0         | 1         | 1         | -75%                    | 0%                      | -0.5                     |
| Drug Enforcement - Other               |       | 0         | 0         | 0         | 0         | 0         | N/A                     | N/A                     | 0.0                      |
| <b>Total Drugs</b>                     |       | <b>9</b>  | <b>1</b>  | <b>7</b>  | <b>4</b>  | <b>5</b>  | <b>-44%</b>             | <b>25%</b>              | <b>-0.5</b>              |
| Cannabis Enforcement                   |       | 0         | 0         | 0         | 0         | 0         | N/A                     | N/A                     | 0.0                      |
| Federal - General                      |       | 1         | 1         | 0         | 1         | 0         | -100%                   | -100%                   | -0.2                     |
| <b>TOTAL FEDERAL</b>                   |       | <b>10</b> | <b>2</b>  | <b>7</b>  | <b>5</b>  | <b>5</b>  | <b>-50%</b>             | <b>0%</b>               | <b>-0.7</b>              |
| Liquor Act                             |       | 4         | 3         | 3         | 0         | 1         | -75%                    | N/A                     | -0.9                     |
| Cannabis Act                           |       | 0         | 0         | 0         | 0         | 0         | N/A                     | N/A                     | 0.0                      |
| Mental Health Act                      |       | 3         | 5         | 8         | 4         | 10        | 233%                    | 150%                    | 1.3                      |
| Other Provincial Stats                 |       | 12        | 13        | 6         | 12        | 26        | 117%                    | 117%                    | 2.7                      |
| <b>Total Provincial Stats</b>          |       | <b>19</b> | <b>21</b> | <b>17</b> | <b>16</b> | <b>37</b> | <b>95%</b>              | <b>131%</b>             | <b>3.1</b>               |
| Municipal By-laws Traffic              |       | 0         | 2         | 0         | 0         | 0         | N/A                     | N/A                     | -0.2                     |
| Municipal By-laws                      |       | 6         | 6         | 7         | 8         | 6         | 0%                      | -25%                    | 0.2                      |
| <b>Total Municipal</b>                 |       | <b>6</b>  | <b>8</b>  | <b>7</b>  | <b>8</b>  | <b>6</b>  | <b>0%</b>               | <b>-25%</b>             | <b>0.0</b>               |
| Fatals                                 |       | 0         | 0         | 0         | 0         | 0         | N/A                     | N/A                     | 0.0                      |
| Injury MVC                             |       | 3         | 0         | 2         | 0         | 0         | -100%                   | N/A                     | -0.6                     |
| Property Damage MVC (Reportable)       |       | 14        | 15        | 18        | 7         | 4         | -71%                    | -43%                    | -2.8                     |
| Property Damage MVC (Non Reportable)   |       | 0         | 3         | 1         | 0         | 2         | N/A                     | N/A                     | 0.1                      |
| <b>TOTAL MVC</b>                       |       | <b>17</b> | <b>18</b> | <b>21</b> | <b>7</b>  | <b>6</b>  | <b>-65%</b>             | <b>-14%</b>             | <b>-3.3</b>              |
| <b>Provincial Traffic</b>              |       | <b>19</b> | <b>36</b> | <b>72</b> | <b>76</b> | <b>30</b> | <b>58%</b>              | <b>-61%</b>             | <b>6.2</b>               |
| <b>Other Traffic</b>                   |       | <b>1</b>  | <b>0</b>  | <b>2</b>  | <b>1</b>  | <b>1</b>  | <b>0%</b>               | <b>0%</b>               | <b>0.1</b>               |
| <b>Criminal Code Traffic</b>           |       | <b>5</b>  | <b>7</b>  | <b>4</b>  | <b>9</b>  | <b>5</b>  | <b>0%</b>               | <b>-44%</b>             | <b>0.2</b>               |
| <b>Common Police Activities</b>        |       |           |           |           |           |           |                         |                         |                          |
| False Alarms                           |       | 24        | 16        | 27        | 6         | 1         | -96%                    | -83%                    | -5.6                     |
| False/Abandoned 911 Call and 911 Act   |       | 7         | 5         | 3         | 14        | 10        | 43%                     | -29%                    | 1.5                      |
| Suspicious Person/Vehicle/Property     |       | 6         | 5         | 14        | 13        | 14        | 133%                    | 8%                      | 2.4                      |
| Persons Reported Missing               |       | 4         | 4         | 1         | 0         | 0         | -100%                   | N/A                     | -1.2                     |
| Search Warrants                        |       | 1         | 1         | 0         | 0         | 0         | -100%                   | N/A                     | -0.3                     |
| Spousal Abuse - Survey Code (Reported) |       | 10        | 16        | 15        | 16        | 14        | 40%                     | -13%                    | 0.8                      |
| COVID-19 Files (Reported)              |       | -         | -         | -         | -         | 0         | -                       | -                       | -                        |



# RCMP-GRC

## Drayton Valley Municipal Detachment

### Crime Statistics (Actual)



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

January to April: 2016 - 2020

All categories contain "Attempted" and/or "Completed"

May-07-20

| Category                                      | Trend | 2016      | 2017       | 2018       | 2019       | 2020       | FLAG               |
|---|-------|-----------|------------|------------|------------|------------|--------------------|
| <b>Theft Motor Vehicle (Total)</b>            |       | <b>20</b> | <b>26</b>  | <b>41</b>  | <b>34</b>  | <b>54</b>  | <b>Issue</b>       |
| Auto  |       | 1         | 0          | 6          | 2          | 3          | Within Norm        |
| Truck   |       | 13        | 20         | 27         | 27         | 38         | <b>Issue</b>       |
| SUV   |       | 2         | 3          | 2          | 2          | 3          | <b>Issue</b>       |
| Van   |       | 2         | 0          | 1          | 0          | 0          | Within Norm        |
| Motorcycle                                    |       | 0         | 0          | 3          | 0          | 0          | Within Norm        |
| Other   |       | 2         | 3          | 2          | 2          | 9          | <b>Issue</b>       |
| Take Auto without Consent                     |       | 0         | 0          | 0          | 1          | 1          | <b>Issue</b>       |
| <b>Break and Enter (Total)*</b>               |       | <b>34</b> | <b>30</b>  | <b>79</b>  | <b>22</b>  | <b>50</b>  | <b>Within Norm</b> |
| Business                                      |       | 28        | 15         | 41         | 4          | 16         | Within Norm        |
| Residence                                     |       | 5         | 11         | 20         | 6          | 10         | Within Norm        |
| Cottage or Seasonal Residence                 |       | 0         | 0          | 0          | 0          | 0          | Within Norm        |
| Other   |       | 1         | 2          | 15         | 5          | 21         | <b>Issue</b>       |
| <b>Theft Over &amp; Under \$5,000 (Total)</b> |       | <b>85</b> | <b>113</b> | <b>159</b> | <b>116</b> | <b>137</b> | <b>Within Norm</b> |
| Theft from a motor vehicle                    |       | 30        | 53         | 69         | 51         | 67         | Within Norm        |
| Shoplifting                                   |       | 15        | 28         | 21         | 25         | 16         | Within Norm        |
| Mail Theft (includes all Mail offences)       |       | 0         | 1          | 6          | 2          | 6          | <b>Issue</b>       |
| Theft of bicycle                              |       | 0         | 1          | 3          | 1          | 2          | Within Norm        |
| Other Theft                                   |       | 40        | 30         | 61         | 37         | 46         | Within Norm        |

|                                      |  |    |    |    |    |     |              |
|--------------------------------------|--|----|----|----|----|-----|--------------|
| Mischief To Property                 |  | 69 | 60 | 61 | 62 | 119 | <b>Issue</b> |
| Suspicious Person/ Vehicle/ Property |  | 36 | 29 | 44 | 61 | 65  | <b>Issue</b> |
| Fail to Comply/Breach                |  | 30 | 27 | 53 | 64 | 34  | Within Norm  |
| Wellbeing Check                      |  | 5  | 14 | 23 | 26 | 34  | <b>Issue</b> |
| Mental Health Act                    |  | 24 | 17 | 50 | 23 | 27  | Within Norm  |
| False Alarms                         |  | 95 | 61 | 89 | 26 | 21  | Within Norm  |

| Traffic  | Trend | 2016 | 2017 | 2018 | 2019 | 2020 | FLAG         |
|--|-------|------|------|------|------|------|--------------|
| Roadside Suspensions - alcohol related - No grounds to charge* |       | 6    | 1    | 2    | 6    | 4    | Within Norm  |
| Occupant Restraint/Seatbelt Violations*                        |       | 0    | 2    | 22   | 52   | 12   | Within Norm  |
| Speeding Violations*   |       | 11   | 19   | 7    | 4    | 5    | Within Norm  |
| Intersection Related Violations*                               |       | 4    | 7    | 10   | 7    | 9    | Within Norm  |
| Other Non-Moving Violation*                                    |       | 21   | 14   | 90   | 134  | 68   | Within Norm  |
| Pursuits**   |       | 0    | 0    | 1    | 5    | 9    | <b>Issue</b> |
| Other CC Traffic**   |       | 4    | 4    | 0    | 5    | 6    | <b>Issue</b> |

\*"Actual" \*\*"Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.





Drayton Valley Municipal Detachment - Break and Enters (includes unlawfully in a dwelling place)

Drayton Valley Municipal Detachment - Theft Under \$5,000

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

All categories contain "Attempted" and/or "Completed"

May-07-20

| 2019                    |      |      |      |      |     |     |     |     |     |     |     |     |
|-------------------------|------|------|------|------|-----|-----|-----|-----|-----|-----|-----|-----|
| Month                   | Jan  | Feb  | Mar  | Apr  | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Actuals                 | 7    | 5    | 4    | 6    | 8   | 13  | 15  | 22  | 11  | 10  | 5   | 12  |
| Running Total           | 7    | 12   | 16   | 22   | 30  | 43  | 58  | 80  | 91  | 101 | 106 | 118 |
| Quarter                 | 16   |      |      | 27   |     |     | 48  |     |     | 27  |     |     |
| 2020                    |      |      |      |      |     |     |     |     |     |     |     |     |
| Month                   | Jan  | Feb  | Mar  | Apr  | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Actuals                 | 4    | 21   | 10   | 15   |     |     |     |     |     |     |     |     |
| Running Total           | 4    | 25   | 35   | 50   |     |     |     |     |     |     |     |     |
| Quarter                 | 35   |      |      | TBD  |     |     | TBD |     |     | TBD |     |     |
| Year over Year % Change | -43% | 108% | 119% | 127% |     |     |     |     |     |     |     |     |

All categories contain "Attempted" and/or "Completed"

May-07-20

| 2019                    |     |     |     |     |     |     |     |     |     |     |     |     |
|-------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Month                   | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Actuals                 | 36  | 25  | 26  | 27  | 42  | 19  | 28  | 22  | 29  | 35  | 30  | 36  |
| Running Total           | 36  | 61  | 87  | 114 | 156 | 175 | 203 | 225 | 254 | 289 | 319 | 355 |
| Quarter                 | 87  |     |     | 88  |     |     | 79  |     |     | 101 |     |     |
| 2020                    |     |     |     |     |     |     |     |     |     |     |     |     |
| Month                   | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Actuals                 | 34  | 46  | 29  | 22  |     |     |     |     |     |     |     |     |
| Running Total           | 34  | 80  | 109 | 131 |     |     |     |     |     |     |     |     |
| Quarter                 | 109 |     |     | TBD |     |     | TBD |     |     | TBD |     |     |
| Year over Year % Change | -6% | 31% | 25% | 15% |     |     |     |     |     |     |     |     |

Drayton Valley Municipal Detachment - Theft of Motor Vehicles (includes taking without consent)

All categories contain "Attempted" and/or "Completed"

May-07-20

| 2019                    |      |     |     |     |     |     |     |     |     |     |     |     |
|-------------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Month                   | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Actuals                 | 8    | 14  | 8   | 4   | 17  | 12  | 9   | 6   | 14  | 17  | 14  | 10  |
| Running Total           | 8    | 22  | 30  | 34  | 51  | 63  | 72  | 78  | 92  | 109 | 123 | 133 |
| Quarter                 | 30   |     |     | 33  |     |     | 29  |     |     | 41  |     |     |
| 2020                    |      |     |     |     |     |     |     |     |     |     |     |     |
| Month                   | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Actuals                 | 16   | 17  | 15  | 6   |     |     |     |     |     |     |     |     |
| Running Total           | 16   | 33  | 48  | 54  |     |     |     |     |     |     |     |     |
| Quarter                 | 48   |     |     | TBD |     |     | TBD |     |     | TBD |     |     |
| Year over Year % Change | 100% | 50% | 60% | 59% |     |     |     |     |     |     |     |     |

Drayton Valley Municipal Detachment - Theft from Motor Vehicles

All categories contain "Attempted" and/or "Completed"

May-07-20

| 2019                    |     |     |     |     |     |     |     |     |     |     |     |     |
|-------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Month                   | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Actuals                 | 21  | 7   | 12  | 11  | 13  | 11  | 6   | 11  | 8   | 15  | 13  | 21  |
| Running Total           | 21  | 28  | 40  | 51  | 64  | 75  | 81  | 92  | 100 | 115 | 128 | 149 |
| Quarter                 | 40  |     |     | 35  |     |     | 25  |     |     | 49  |     |     |
| 2020                    |     |     |     |     |     |     |     |     |     |     |     |     |
| Month                   | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Actuals                 | 21  | 26  | 8   | 12  |     |     |     |     |     |     |     |     |
| Running Total           | 21  | 47  | 55  | 67  |     |     |     |     |     |     |     |     |
| Quarter                 | 55  |     |     | TBD |     |     | TBD |     |     | TBD |     |     |
| Year over Year % Change | 0%  | 68% | 38% | 31% |     |     |     |     |     |     |     |     |



## **TOWN OF DRAYTON VALLEY CHILDCARE OPERATIONAL BOARD**

held on Tuesday, January 7, 2020  
at 9:30am in Boardroom One at the Town Civic Centre

### **MINUTES**

**PRESENT:** Sharon MacLellan, Chair, Community Member  
Lisa Buchan, Community Member  
Annette Driessen, General Manager of Community Services  
Cora Appleby, Administrative Assistant

**VIA CONFERENCE CALL:** Darlene Ferris, Community Member

#### **1.0 CALL TO ORDER**

The meeting was called to order at 9:32am by Chair MacLellan.

#### **2.0 AGENDA BUILDING**

##### **2.1 Additions or Deletions**

There were no additions or deletions made to the agenda.

##### **2.2 Approval of Agenda**

**MOTION BY Lisa Buchan to approve the January 7<sup>th</sup> meeting agenda as presented.**

**CARRIED**

#### **3.0 MINUTES FROM THE NOVEMBER 13, 2019 MEETING**

##### **3.1 Approval**

**MOTION BY Lisa Buchan to approve the November 13<sup>th</sup> meeting minutes as presented.**

**CARRIED**

#### **4.0 BUSINESS ARISING**

##### **4.1 Update Registration Status**

Annette Driessen reported that the Centre is full and there are currently 120 people on the waitlist, this is including expectant mothers. The Board discussed the waitlist and that the main factor on the size is dependent on the ELCC Grant funding which is until March 2021.

##### **4.2 Provincial budget cuts – Benefit Contribution Grant and Staff Attraction Incentive**

Annette Driessen explained the cuts to the benefit contribution grant and the staff attraction incentive program. The Board discussed what the repercussions of the cuts would be on the staff.

**MOTION BY Lisa Buchan to approach Town Council to write a letter to the Ministry to outline concerns with the recent cuts to the Benefit Contribution Grant and Staff Incentive Program regarding the concerns of the current cuts.**

**CARRIED**

#### **4.3 ELCC Advocacy – AECEA letters**

The Board discussed the positive outcomes that the ELCC Grant funding has had on the Centre and the importance of the continuation of the funding in the future.

Annette Driessen reported that the provincial childcare agencies have been meeting with Dr. Smith and advocating for the continuation of the ELCC program.

#### **4.4 Christmas Wish Trees**

The Board discussed the success of the Christmas Wish Trees in 2019.

### **5.0 OTHER BUSINESS**

#### **5.1 Budget Update**

Annette Driessen reported that the Interim budget has been approved for 2020 and the final budget will be approved by April, 2020.

#### **5.2 Policies**

- **Suspected Abuse of a Minor by an Employee Policy**

The following changes were made to the policy:

Under Section 5 add “sexual” to the following sentence “Child abuse and neglect fall into four basic categories: emotional, physical, neglect and sexual.”

**MOTION BY Lisa Buchan to accept the Suspected Abuse of a Minor by an Employee Policy as amended.**

**CARRIED**

#### **5.3 General Correspondence**

No general correspondence to report on at this time.

Annette Driessen reported the Centre is no longer under outbreak status after the Christmas break.

Annette Driessen discussed the behavioural changes that have been noticed in the older rooms in the Centre with the Board, and reported on the décor upgrades that are taking place in order to make the surroundings less stimulating.

Annette Driessen reported that staff retention is high.

### **6.0 NEXT MEETING DATE**

The next two meeting dates will take place on March 24<sup>th</sup> and May 12<sup>th</sup> at 9:30am.

### **7.0 ADJOURNMENT**

**MOTION BY Chair MacLellan to adjourn the meeting.**

**TIME: 10:15am**

# Brazeau Foundation

*Managing Housing Solutions*

5208 -47 Avenue,  
Drayton Valley, Alberta, T7A 1N7  
Phone: (780) 542-2712 Fax: (780) 542 2765  
E-mail: bsf@telusplanet.net

## MEETING OF THE BOARD OF DIRECTORS

Shangri-La Lodge, Drayton Valley

March 12, 2020

10:00 AM

### ATTENDANCE:

#### Directors Present:

Jeannette Vatter  
Cody Brooks  
Marc Gressler  
Janet Young- Vice-Chairperson

Member at Large – Drayton Valley  
Member at Large – Brazeau County  
Brazeau County  
Village of Breton

#### Administration Present:

Stella Keller  
Laura Delesalle

Chief Administrative Officer  
Finance Manager

#### Directors Absent:

Tom McGee- Chairperson

Town of Drayton Valley

### 1.0 CALL TO ORDER

J. Young called the meeting to order at 10:27 AM.

### 2.0 AGENDA

#### 2.1 APPROVAL OF AGENDA

**Resolution #20-03-24: Moved by M. Gressler** to approve the agenda with no additions.

### 3.0 APPROVAL OF MINUTES

#### 3.1 MINUTES FROM THE FEBRUARY 20, 2020 REGULAR BOARD MEETING

**Resolution #20-03-25: Moved by J. Vatter** to approve the minutes of the February 20, 2020 Board Meeting as presented.

**Motion ...Carried Unanimously**

#### 3.2 BUSINESS RISING OUT OF THE MINUTES

### 4.0 FINANCIAL

**4.1 ANNUAL AUDIT PRESENTATION- Carlson Roberts Seely LLP  
Chartered Accountants**

**Resolution #20-03-26:** Moved by C. Brooks to approve the Audited financials presented by Carlson Roberts Seely LLP Chartered Accountants.

**Motion ...Carried Unanimously**

**4.2 FINANCIAL REPORTS – Foundation**

**4.2.1 Foundation Disbursements for February 2020**

**Resolution #20-03-27:** Moved by J. Vatter to accept the Payable Disbursements as information.

**Motion ...Carried Unanimously**

**4.2.2 Visa Payable for February 2020**

**Resolution #20-03-28:** Moved by J. Vatter to accept the Visa Payable as information.

**Motion ...Carried Unanimously**

**4.3 BOARD MEMBER EXPENSE**

**4.3.1 Board Member Expenses for February 2020**

**Resolution #20-03-29:** Moved by M. Gressler to approve the Board Member Expenses of \$970.56 for February 2020.

**Motion ...Carried Unanimously**

**4.4 BUDGET 2020**

**4.4.1 Provincial Budget 2020**

**4.4.2 Central Services/ Lodge Budget 2020**

**Resolution #20-03-30:** Moved by C. Brooks to approve the Provincial Budget 2020 and Central Services/ Lodge Budget 2020 as presented.

**Motion ...Carried Unanimously**

**Resolution #20-03-31:** Moved by M. Gressler to have a meeting between Brazeau Foundation CAO and the Town of Drayton Valley's CAO and ARC representative to further explore the parking lot expansion.

**Motion ...Carried Unanimously**

**Resolution #20-03-32:** Moved by J. Vatter to approve the Rental Fee Schedule for 2020 as presented.

**Motion ...Carried Unanimously**

*Thomas*  
*AK*

**5.0 OLD BUSINESS**

**5.1 ASCHA CONVENTION APRIL 6-8, 2020- RED DEER**

**6.0 NEW BUSINESS**

**7.0 REPORTS**

**7.1 OPERATION'S REPORT**

**7.1.1 CAO's Report**

**7.1.1.1 Standards Update**

**7.1.1.2 Family/ Resident Council Update**

**7.1.1.3 OHS Inspection**

**7.1.1.4 Lodge Trucks**

**7.1.1.5 ANPHA Membership**

**Resolution #20-03-33: Moved by J. Vatter to not join ANPHA this year.**

**Motion ...Carried Unanimously**

**7.1.2 Vacancy Report**

**Resolution #20-03-34: Moved by C. Brooks to accept the vacancy report as information.**

**Motion ...Carried Unanimously**

**7.1.3 In-Private Session (Personnel/Legal)**

**Resolution #20-03-35: Moved by J. Vatter to go in-private to discuss personnel matters at 1:52 PM.**

**Motion ...Carried Unanimously**

**Resolution #20-03-36: Moved by M. Gressler to come out of in-private at 2:18 PM.**

**Motion ...Carried Unanimously**

**7.2 Policy- None at this time**

## 8.0 CORRESPONDENCE

8.1 To: Village of Breton, Brazeau County, Town of Drayton Valley,  
Carlson Roberts Seely, MLA for Drayton Valley - Calmar RE: Board of  
Directors Meeting Minutes (February 25, 2020)

8.2 From: Alberta Seniors and Housing RE: 2020 Budget 2020 (February  
27, 2020)

Resolution #20-03-37: Moved by M. Gressler to accept correspondence as  
information.

Motion ...Carried Unanimously

## 9.0 FUTURE MEETING DATES

9.1 NEXT BSF BOARD MEETING –April 30, 2020 at the Shangri-La Lodge  
@ 10:00 AM.

## 10.0 ADJOURNMENT

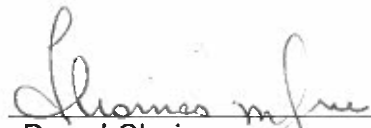
Resolution #20-03-38: Moved by J. Young to adjourn the meeting at 2:21 PM.

Motion ...Carried Unanimously

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APPROVED AT THE April 30, 2020 MEETING OF THE BOARD

  
\_\_\_\_\_  
Chief Administrative Officer

  
\_\_\_\_\_  
Board Chair